

Santa Ynez Valley Charter School

Fieldtrip Chaperones Memo of Understanding

Thank you for volunteering to chaperone on the _____
Field Trip.

It is important to remember that being a chaperone comes with a set of responsibilities. Those responsibilities include:

1. Supervising the students assigned to your care;
2. Insuring their safety for the duration of the trip;
3. Upholding all school rules and policies!
4. Following the instructions of the lead teacher.
5. Chaperones must be 21 years of age or older.
6. Transportation shall be roundtrip to and from school and the fieldtrip destination
7. Proof of current insurance and driver's license.

Chaperones are the role models while on the fieldtrip. It is important that your conduct be exemplary, and that you are able to carry out your responsibilities as chaperone for the duration of the trip, day or night. Chaperones shall not consume alcoholic beverages or use controlled substances while accompanying and supervising students on a field trip.

Again, we thank you for volunteering to chaperone. Our goal is to have the safest, most enjoyable trip possible. Adhering to these guidelines is the first step in helping to achieve our goal.

Sincerely,

Colleen Million
Director

I _____ have read these guidelines and agree to abide by them while chaperoning on the _____ fieldtrip. I have also provided the SYVCS office with a copy of my driver's license and proof of insurance.

Signature: _____ Date: _____