

**Board of Directors' Meeting Agenda  
Regular Meeting  
Tuesday, February 25, 2020  
Room 305 at 5:30 P.M.**

OPEN SESSION

- 1) **CALL TO ORDER** by Board President  
*Meeting called to order at 5:36pm.*
  
- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2022)	x
Elizabeth Dowhower (BD), Secretary (2020)	_____
Meg Rydman (MR), Member at Large (2021)	x
Kevin Donnelly (KD), Member at Large (2021)	x
Debbie Trujillo (DT), Middle School Teacher Rep. (2019)	x
Eugenia Pappas (EP), Elementary Teacher Rep (2019)	x
Byranie Thomas (BT), Member at Large (2021)	x
Kelly Kay (KK), Member at Large (2021)	x
Maurene Donner (MD), Superintendent College School District	x

OTHER ATTENDEES:  
John Dewey (JD), Executive Director x
  
- 3) **APPROVAL OF AGENDA** for February 25, 2020  
*Motion to approve agenda: BT*  
*Second: EP*  
*Discussion: None*  
*Vote: Approved 8-0-0*

OPEN SESSION

- 4) **Public Comment**  
*None*
  
- 5) **Consent Agenda**
  - a. Approval of Minutes for Meeting January 21, 2020  
*Motion to approve minutes for January 21, 2020: DT*  
*Second: KD*  
*Discussion: None*  
*Vote: Approved 7-0-1*
  
  - b. Approval of Minutes for Board Retreat February 1, 2020  
*Motion to approve minutes for February 1, 2020: KD*  
*Second: DT*  
*Discussion: None*  
*Vote: Approved 7-0-1*
  
- 6) **Standing Reports**
  - a. Treasurer's Report  
*Report included in packet. JD commented that today we have 2nd interim on the agenda. He highlighted that we are on track budget wise from our revised 1st interim budget - slight improvement to the outcome, which we'll see in 2nd interim.*
  
  - b. Director's Report  
*Report included in packet. JD highlighted the following:*

*Charter renewal was submitted to the District. Hopeful the District will move to approve at their March meeting.*

*We are looking at the discipline policy as an agenda item.*

*Development Coordinator position is going well. The alumni database is just about finished. We were able to mail invitations to alumni for the fundraiser. We're having positive feedback from founders.*

*Dragon values survey - Teacher committee developed student survey to vote and rank and determine our dragon values. Next will move on to learner outcomes and teaching/learning philosophy for the school.*

*After school program options continue to grow. Added Spanish to the STEM Lego program and the Friday Arts Outreach program.*

*Working on auction. Have sold approximately 150 tickets, will probably be at 200 or just over. Set up a garden fun day for March 8, 12:00-4:00. Third grade will be planting their native garden.*

*MS Electives - Adding coding, outdoor endeavors, and drawing.*

*Annual appeal contributions have reached 44% since phonathon - 6th grade is leading.*

**c. PTSO Report**

*No report - PTSO did not meet.*

**d. Teacher Report 2nd Trimester**

*Written reports from teachers included in packet. Every grade and teacher submitted very thorough and detailed reports.*

**7) Informational/Discussion**

**a.**

*None*

**8) Board Business**

**a. Approve ad-hoc committees; Resource, Marketing, Governance**

*Discussed formation at Board retreat on February 1.*

*Members of each committee are to be as follows:*

*Resource - JD, KK, Shannon (Development Coordinator)*

*Marketing - BT, KD, BD, DT*

*Governance - RF, EP, MR*

*Motion to approve ad hoc committees until the end of the school year: BT*

*Second: KD*

*Discussion: None*

*Vote: Approved 7-0-1*

**9) Action Items**

**a. Approve Discipline Policy**

*JD commented that a number of people have been involved, including representative teachers, parents Calisse Courtney and Ian Morse, it was then brought back to Board, after which Ian and JD worked together to finalize. Major difference from the previous policy is moving from a 3-3-3 system to 3-2-1 system.*

*Ian highlighted the following key points:*

*Teachers & administrators are the keepers of the key decisions about how serious the violations are. Teachers have to be thoughtful about this and apply this how they and the school want them to.*

*A chart (included in packet) displays how the notices interact and proceed through the levels and interventions and on the reverse there is a table listing violations and their corresponding punishments.*

*lan presented some areas where there were disagreements regarding wording and severity of punishments for various violations. In these cases, he deferred to Dr. Dewey, since he is the one in charge of the implementation and enforcement of the discipline policy. He mentioned he simplified language in the discipline policy itself.*

*The Board discussed changes including some of the language as to what qualifies as a discipline notice violation or a suspension violation. Decided to remove from the suspension column, "sexual harassment," and "continuously displaying profanity or vulgar language." We will also add a statement to the effect of, "Designation of an offense as a discipline notice or a serious violation is at the complete discretion of the Director. Teachers who believe a student has committed a serious violation will consult with the Director prior to designating it as such."*

*Motion to approve the Discipline Policy with changes as discussed, to be effective with the 2020-21 school year: KK*

*Second: EP*

*Discussion: None*

*Vote: Approved 7-0-1*

**b. Approve 2nd interim budget**

*JD indicated that decline in anticipated state revenue is due to lower than anticipated enrollment. Budgeted for 185; currently have 171 enrolled. State revenue is down almost \$100,000 from what was projected. Local revenue won't have much variation. There is some variation in expenditures, most notably in books and supplies, which will come in less than projected. Special ed will come in around what was projected. Hope to break even next year. Plan to move forward on a break even basis and start to build up reserve gradually to restore cushion. There is potential to spend some of that money to improve our facilities and the quality of our education.*

*Motion to approve the 2nd interim budget: KD*

*Second: DT*

*Discussion: None*

*Vote: Approved 8-0-0*

10) **Future Agenda Items**  
a. Board Meeting March 24, 2020

11) Public Comment on Closed Session Items  
*None*

CLOSED SESSION

12) *None*

OPEN SESSION

13) Report out from Closed Session  
*None*

ADJOURNMENT

*Meeting adjourned at 7:16pm.*