

**Santa Ynez Valley Charter School
Board of Directors' Meeting Minutes
Regular Meeting
Tuesday, January 26, 2020
3:30 pm**

OPEN SESSION

- 1) **CALL TO ORDER** by Board President 3:34pm
- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2022)	x
Byranie Thomas (BT), Member at Large (2021)	x
Kevin Donnelly (KD), Member at Large (2021)	arrived 5:30pm
Kelly Kay (KK), Member at Large (2021)	x
Heather Stoll (HS), Member at Large (2023)	x
Nicole Brians (NB), Member at Large (2023)	x
Debbie Trujillo (DT), Middle School Teacher Rep. (2021)	x
Eugenia Pappas (EP), Elementary Teacher Rep (2021)	x arrived 4:00pm
Maurene Donner (MD), Superintendent College School District	x

OTHER ATTENDEES:

John Dewey (JD), Executive Director	x
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- 3) **APPROVAL OF AGENDA** for January 26, 2021
Motion to approve agenda: HS
Second: DT
Discussion: None
Vote: Approved 7-0-0

OPEN SESSION

- 4) **Public Comment**

Rhianna Agin re: 7c - adamantly in favor of children returning to school in person 5 full days a week.

Jewel Nunez re: 7c - beneficial to school reopen on Wednesday, better five full days.
- 5) **Consent Agenda**
 - a. Approval of Minutes for Meeting December 8, 2020
Motion to approve minutes: NB
Second: KK
Discussion: None
Vote: Approved 7-0-0
 - b. Approval of Minutes for Meeting December 15, 2020
Motion to approve minutes: DT
Second: KK
Discussion: None
Vote: Approved 5-0-2
- 6) **Standing Reports**
 - a. Treasurer's Report
Report included in packet. Currently showing a surplus and on track to show a surplus at the end of the year (June '21). NB asked about several specific warrants.
 - b. Director's Report

Report included in packet. JD reviewed. Annual Appeal at 62% participation. 100 % of teachers and board members. KK putting together rewards for classes with the most participation. Close the appeal with phone-a-thon. Open enrollment begins in February. JD went over the new Covid guidelines, including all students need to wear face coverings and quarantine down to 10 days from 14. BT asked about middle school sports starting up.

7) **Informational/Discussion**

a. Presentation of Admin restructure proposal (JD)

Proposal in board packet. JD went over projections of finances with new Admin position in place. (7% increase in ADA and 5% increase in local revenue & fundraising, etc.) KK asked the basis for the projections and clarified the position will be on a teaching salary scale. KK sees the need, but feels unsure if the position best meets the needs. HS mentioned the possibility of this being a part time position with a lot of the work over the summer, etc. JD responded that it would be a start. BT asked if this position would be like a principal and engaging the students and parents as such and if a part time position would attract the more qualified individuals. JD said that yes this individual would be the front face and leading communication with the school community. NB expressed concern that the size of our school doesn't warrant a larger administrative need. JD reminded the board one reason we have the need is that we receive less funding and we are set up as a non-profit. We were in deficit spending when JD arrived and need to secure funding. DT added that the funding has been up and down since the school's genesis and seems it will continue to get harder. RF mentioned the vision we have for the school and JD was hired to fix the budget and has done that. RF asked if it worth the risk (i.e. hiring new position) to maximize our potential. JD responded that so much has had to be adapted due to budget cuts and he would like us to get back to the type of platform that we had 5 or 6 years ago. He can keep doing the balance between teaching & instruction and finances, but he'd like to set up the school to thrive beyond his tenure. EP added that it helps to bring continuity. RF asked where the funds came from historically. DT suspects it was the implementation grant and auctions. KK reiterated it is a calculated risk and part time feels better at this point with the potential of expanding to full time. HS agreed.

b. Review audit findings

Report included in packet. JD reviewed five findings from the audit. All corrective steps have been taken. KK asked if the PPP loan allowed us to break even for the year. JD said it is listed as both an asset and liability in the audit but not reflected in the County accounts.

c. 'In-person learning' updates and discussion

JD explained how the surge of Covid numbers in the wider community made the task force leery to expand to Wednesdays or longer days. DT feels strongly we should wait until teachers are vaccinated. BT suggested keeping middle school the same and only changing K-4. KK reminded the board that the task force infomed the community the next step would be to add back in Wednesdays. BT feels a timeline should be created by the task force to get as much in person instruction as soon as safely possible. HS agrees. MD shared what College school has done similarly as us with dismissal times. EP shared what the task force has been working on specific plan to open more as the numbers continue to go down. Task force will meet next week.

8) **Board Business**

a. Updates from ad-hoc committees

i. Development

KK reviewed Annual Appeal and created strategy to involve room parents. Cow Pie Bingo will be April 30th. Save the date coming soon.

ii. Marketing

RF described their work in getting information to realtors. Updated new member, Elizabeth, on the social media and website.

iii. Governance

Report included in packet. BT outlined plan to create rotating schedule to attend College District Board meetings. Committee working to create profiles for board members to be

included in newsletter. Suggests creation of two official board positions: Vice-President and Parliamentarian. Also, looking into Board training. Constructed timeline for Board recruitment.

- b. Retreat - February 6
Important to be in person and doesn't seem feasible at this time due to pandemic.

9) **Action Items**

- a. Accept Audit Report for year ending June 30, 2020

Motion to accept the Audit Report: KK

Second: HS

Discussion: None

Vote: 7-0-1

- b. Approve MOU and Facilities Use Agreement with College School District

Motion to approve MOU and FUA: DT

Second: BT

Discussion: None

Vote: 8-0-1

- c.. Approve administrative restructure for August 2021

Motion to amend proposal to restructure the administration. The amendment is to change the additional position to a part-time administrator: HS

Second: KK

Discussion: None

Vote: 7-0-2

Motion to approve the amended administrative restructure: DT

Second: KK

Discussion: None

Vote: 7-0-2

10) **Future Agenda Items**

- a. Board Retreat February 6, 2021

Postponed indefinitely.

- b. Board Meeting February 23, 2021 at 3:30pm

11) **Public Comment on Closed Session Items**

None.

CLOSED SESSION

- 12) a. Personnel as authorized by Government code 54957 (Exec Director Eval)

OPEN SESSION

- 13) Report out from Closed Session

Ad hoc committee formed to conduct Executive Director Evaluation.

ADJOURNMENT

Meeting adjourned at 6:08 pm