



Santa Ynez Valley Charter School

PTSO Meeting Minutes



Santa Ynez Valley Charter School (805) 686-7360

Date:
January 8, 2018

Location:
Multi purpose room

Meeting Called to Order By:
Jessica Yacoub, PTSO
President

Time:
8:45 am

Attendance:
8 people

Meeting Adjourned:
9:45 am

Minutes Prepared by:
Sonya Fry, PTSO Secretary

Next Meeting:
February 5, 2018 8:45 am
(Monthly Meeting)

1. Minutes

- Jessica Yacoub made a motion to approve the December meeting minutes. Amy Tagles seconded the motion and the minutes were approved.

2. Treasurer Update & Discussion

- See Treasure Update spreadsheet in PTSO section on SYVCS website
- All School Assemblies – Mark Palmerston has planned an All School Assembly in February which will cost \$200. Mark will submit a \$200 reimbursement expense request to PTSO.
- Substitute Teacher expense for PTSO monthly meetings – Mark Palmerston and Amy Tagles will meet to recap dates and amount to submit for reimbursement.
- Mark Palmerston previously reminded the teachers about approved science expense reimbursement approved by PTSO.
- eScrip – Contributions are low. Amy Tagles will contact El Rancho to confirm if they still participate. Amy Tagles offered to create a flier to give to school families to encourage them to sign up and/or check their eScrip credit card on file. Mark Palmerston will attach to a PS message. Students who return the parent-signed portion of this form, will receive popcorn on a Friday TBD. Jessica Yacoub to coordinate popcorn supplies.
- PTSO discussed a potential \$27,000+ end of the year balance based upon our current balance and approved expenses. PTSO will discuss opportunities in line with the SYVCS PTSO mission statement for spending some of our reserve this calendar year in our next meeting. PTSO will revisit the goal minimum reserve desired for the start of the next school year.

3. Ice Cream Party Update – completed

4. Hot Cocoa Update – completed, spent \$35

5. Burrito Dinner Update – completed, netted profit of \$74

6. Emergency Water Update – Amy Tagles offered to create a flier to solicit water donations from school families for the school emergency water reserve.

7. Hospitality Update – Gina Georgas volunteered to coordinate purchase and delivery of coffee supplies for school staff for the remainder of the year.

8. Student Council All Carnival Update (presented by Presley Melville and Claire Chirgwin)

- The student council returned with a presentation further outlining the details of their request for the All School Carnival.
- Date and time: Friday March 23rd from 2 pm – 5:30 pm (12-1:30 pm = set up led by student council and chosen student volunteers)
- Propose free wristbands for school students and small charge for community/family members to attend carnival.
- PTSO and Student Council Responsibilities:
 - Student council
 1. Helps with planning and design leading up to event.
 2. Leads student volunteer set up from 12 pm – 1:30 pm the day of the event.
 3. Helps with take down after event.
 - PTSO
 1. Oversees booth set up/take down and parent volunteer efforts.
 2. Handles food for event.
- Requested budget for PTSO approval = \$3500. Amy Tagles made a motion to approve up to \$3500 in expenses for the All School Carnival on March 23rd with PTSO and student council collaborating to organize booths and volunteers and PTSO handling food. Jessica Yacoub seconded the motion and it was approved unanimously.
- Booth ideas = Bungee Run, Reverse Cake Walk, Dunk Tank, Bounce House Trio, Crafts Booths, Pie Eating, Photo Booth, Obstacle Course (created by 8th grade), Face Painting, Water Balloon Toss, Soccer Challenge, Potato Sack Races, Cup Stacking Contest, Performance Art Stage.
- Miss Michaela offered to oversee the Performance Arts Stage.
- Speaker system – Mark Palmerston said we have a speaker system but need to assess whether we need any parts replaced before this event.
- Prizes – Student council suggested a points system for booths. Points can be redeemed for prizes TBD.
- PTSO suggested having a back up date if it should rain. PTSO also recommended student council inquire about refunds from vendors should the carnival be cancelled or postponed due to rain.
- Amy Tagles and Jessica Yacoub will get together to discuss food and games for Carnival prior to their 1/26/18 meeting with student council.

9. School Dance – A survey was taken by the SYVCS 5th – 8th graders regarding a school dance. The question = “If we had a middle school dance, would you come?” Results = 36 “yes”, 39 “maybe” and 19 “no”