



# Santa Ynez Valley Charter School

## PTSO Meeting Minutes



Santa Ynez Valley Charter School (805) 686-7360

Date:  
October 5, 2017

Location:  
Multi purpose room

Meeting Called to Order By:  
Jessica Yacoub, PTSO  
President

Time:  
8:15 am

Attendance:  
11 people

Meeting Adjourned:  
10:30 am

Minutes Prepared by:  
Sonya Fry, PTSO Secretary

Next Meetings:  
October 11, 2017 8:45 am  
(Jog-A-Thon)

November 6, 2017 8:45 am  
(Monthly Meeting)

1. **Minutes:** Jessica Yacoub made a motion to approve the minutes from 9/21/17 and 9/25/17 meetings. Kelley Bowman seconded the motion and it was approved unanimously.
2. **Bylaws and Mission Statement:** Sonya Fry gave up update about revising the Bylaws to be posted soon to the website and read the new mission statement.
3. **Events and Fundraisers**
  - Welcome Back Dinner/Amy Tagles: The dinner served its purpose as a successful school community-building event. The event netted a loss of \$675 from PTSO.
  - eScript/Amy Tagles: We are currently earning approximately \$150 - \$200 from eScript so we should continue to push this passive fundraiser to increase those numbers.
  - Jog-A-Thon:
    - Denicia Gills volunteered to send a ParentSquare reminder that t-shirt sponsorships are due on 10/6/17.
    - Last year the Jog-A-Thon generated a little over \$15,000 in revenue - \$3,000 expenses = net gain \$12,000+
  - Axxess Books/Kelley Bowman: The fundraiser netted \$988 with the sale of a total of 76 books. The 8<sup>th</sup> graders earned a party at Tower Pizza provided at no charge to the school.
4. **PTSO Fund Requests and Voting:** Jessica Yacoub gave an overview of the historical and current funding provided by or already allocated by PTSO. PTSO has approximately \$25,000 in the bank and discussed the need to keep a minimum \$5,000 reserve. Current written requests were read by Amy Tagles and discussion was opened to the group. We categorized the fund requests as staff, students or community. Some requests would serve more than one category.
  - **Mother's Day Tea:** Request for \$100/class (K-3) or \$400 total to cover expenses. Amy Tagles made a motion to approve this \$400 request. Terry Humphreys seconded the motion and it was approved unanimously.
  - **Yoga Mats:** Request for \$250 - \$300 worth of yoga mats and essential oils for classrooms. Jennifer Lindley discussed her vision and offered to help provide oils at cost and teach yoga techniques to students and staff. Motion was tabled at PTSO's request for more information on specific costs and quantity of mats.
  - **Chalk Line Drawer:** Request for \$100 to pay for the device to draw chalk lines used at Jog-A-Thon and other school events. Jennifer Lindley made a motion to approve the \$100 request. Terry Humphreys seconded the motion and it was approved unanimously.
  - **Sports Uniforms:** Request for \$2,000. Sonya Fry made a motion to give \$1,000 toward the purchase of new sports uniforms. Nicole Brians seconded the motion and it was approved unanimously.
  - **Graduation Celebration:** Request for \$1,000 to enhance the graduation ceremony. Amy made a motion to give \$500 toward graduation celebration enhancements. Denicia seconded the motion and it was approved unanimously.
  - **Field Trips:** Request for \$5,000 for middle school field trips and \$600 for grades K-4 or \$5,600 total. Amy Tagles made a motion to approve a \$5,000 donation to the field trip camp fund for grades 6-8. Sonya Fry seconded the motion and it was approved unanimously. Sonya Fry made a motion to approve a donation of \$1,000 to the school for field trips in grades K-5. Nicole Brians seconded the motion and it was approved unanimously.
  - **Creativity Center:** Request for \$7,500 to cover the costs to convert room 304 into a creativity and learning center to benefit both students and staff which would be open twice per week during lunch. (Furniture = 50% of cost and materials/supplies = 50% of cost) Examples of use include robotics, 3D printing, the ability for students to build independent creations, etc. Mark Palmerston spoke with three families who offered to help with the build out of this space. The funds would help with organization of the space and would help expedite the opening. Amy Tagles made a motion to approve up to \$1,500 worth of reimbursements for start up costs for organization and storage in the creativity classroom. Sonya Fry seconded the motion and it was approved unanimously.
  - **All School Assemblies:** Amy made a motion to approve up to \$2,000 for all school educational enhancement assemblies. Denicia Gills agreed to lead this initiative. Rachel's Challenge anti-bully program was discussed as an option for an assembly. Sonya Fry seconded the motion. The motion passed with 10 in favor and 1 abstaining.
  - **End of the Year All School Event:** Request for \$1,800 for the annual end of the year all school event. Last year this event was a day at the beach. Amy made a motion to approve the \$1,800 request. Sonya Fry seconded the motion and it was approved unanimously.
  - **Substitute Teacher:** Request for \$105/month (\$1,050 for entire school year) to cover the cost of a substitute teacher for the entire day of the regularly scheduled monthly PTSO meeting. Sonya Fry made a motion to approve up to \$105/month for a substitute. Terry Humphreys seconded the motion. The motion passed with 10 in favor and 1 opposed.
  - **Music Equipment:** Request for a total of \$4,700 worth of xylophone instruments. PTSO discussed the possibility of the department researching grants to fund this request. Amy Tagles made a motion to deny this request. Christina Whippo seconded the motion. The motion was unanimously denied.
  - **Heart Rate Monitors:** Request for up to \$3,000 worth of matching funds to purchase heart rate monitors for grades K-8. Denicia Gills stated she would try to get the entire cost for monitors funded first and then report back to PTSO at a later date with an update. The motion was tabled until that time.
  - **Hospitality:** Jessica Yacoub made a motion to continue to provide \$1,000 for hospitality (coffee, etc.) for teachers and staff throughout the school year. Sonya Fry seconded the motion and the vote passed unanimously.
  - **Science Materials Grades K-4:** Request for \$150/class or \$750 total for science materials for grades K-4. Sonya Fry made a motion to approve this \$750 request. Christina Whippo seconded the motion and it was approved unanimously.
  - **Subject Specific Enhancements Grades 5-8:** Sonya Fry made a motion to approve up to \$150 per teacher per subject in grades 5-8 for subject specific enhancements or a total maximum of \$750. Jessica Yacoub seconded the motion and it was approved unanimously.