

**Board of Directors' Meeting Minutes**  
**Regular Meeting**  
**Wednesday, December 12, 2018**  
**Room 305 at 5:30 P.M.**

OPEN SESSION

- 1) **CALL TO ORDER** by Board President  
*Meeting called to order at 5:37pm.*
  
- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2019)	x
Meg Rydman (MR), Secretary (2021)	x
Elizabeth Dowhower (BD), Member at Large (2020)	_____
Kevin Donnelly (KD), Member at Large (2021)	x
Debbie Trujillo (DT), Middle School Teacher Rep. (2019)	x
Eugenia Pappas (EP), Elementary Teacher Rep (2019)	x
Byranie Thomas (BT), Member at Large (2021)	_____
Kelly Kay (KK), Member at Large (2021)	_____
Maurene Donner (MD), Superintendent College School District	_____

OTHER ATTENDEES:

John Dewey (JD), Executive Director	x
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- 3) **APPROVAL OF AGENDA** for December 12, 2018  
*Motion to approve agenda: EP*  
*Second: KD*  
*Discussion: None*  
*Vote: Approved 5-0-0*

OPEN SESSION

- 4) **Public Comment**  
*None.*
  
- 5) **Consent Agenda**
  - a. Approval of Minutes for Meeting November 26, 2018  
*Motion to approve minutes: KD*  
*Second: DT*  
*Discussion: None*  
*Vote: Approved 5-0-0*
  
- 6) **Standing Reports**
  - a. Treasurer's Report  
*Report included in board packet, including the budgeted operating deficit, ending fund balance summary, and warrant register.*
  
  - b. Director's Report  
*Report included in board packet. JD highlighted the following: PTSO confirmed purchase of 22 Chromebooks; Learning from recent professional development is already being implemented; annual appeal phonathon will be Tuesday; new date for the auction is April 27; and JD and MR attended the Charter Schools Development Center conference.*
  
  - c. PTSO Report  
*Update from today's PTSO meeting included in board packet.*

- 7) **Informational/Discussion**
- a. Advisory Ctee updates, i. Marketing  
*JD reported information from marketing committee meeting. Discussed marketing priorities, including populations to approach/target, and need for updated materials.*
  - b. CA Dashboard  
<https://www.caschooldashboard.org/reports/42691796118434/2018>  
*JD pointed the Board to the Dashboard to view some data points indicating how the school is performing.*
  - c. Board retreat agenda  
*Retreat will be February 2. Board discussed ideas for agenda and topics. Possible topics include: strategic planning; audacious goals; visioning, exploring grants; Board member presentations; and discussing and establishing goals for Board.*
  - d. 20th year events/committee  
*Formed steering committee - JD, DT, KD, and MR.*
  - e. Budget considerations Jan - Jun 2019  
*There is a significant deficit. Board directed RF and JD to analyze and brainstorm some possible suggestions for mid-year cuts and revenue increases.*
- 8) **Board Business**
- a.  
*None.*
- 9) **Action Items**
- a.  
*None.*
- 10) **Future Agenda Items**
- a. The Board will discuss future agenda items  
*None.*
- 11) **Public Comment on Closed Session Items**  
*None.*

#### CLOSED SESSION

*Closed session was called to order at 7:05pm.*

- 12) **Public Employee Performance Evaluation - Executive Director**  
*Closed session adjourned and open session resumed at 7:11pm.*

#### OPEN SESSION

- 13) **Report out from Closed Session**  
*Board discussed timelines and processes for evaluation of the Executive Director. RF will discuss personnel committee with potential members, and the committee will be formed at a later date.*

#### ADJOURNMENT

*Meeting adjourned at 7:12pm.*