

**Santa Ynez Valley Charter School
Board of Directors' Meeting Minutes
Regular Meeting
Tuesday, December 8, 2020
3:30 pm**

OPEN SESSION

- 1) **CALL TO ORDER** by Board President
Meeting called to order at 3:34pm

- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2022)	x
Byranie Thomas (BT), Member at Large (2021)	x
Kevin Donnelly (KD), Member at Large (2021)	x (<i>arrived at 3:35pm</i>)
Kelly Kay (KK), Member at Large (2021)	x (<i>arrived at 3:43pm</i>)
Heather Stoll, Member at Large (2023)	x
Nicole Brians, Member at Large (2023)	x
Debbie Trujillo (DT), Middle School Teacher Rep. (2021)	x
Eugenia Pappas (EP), Elementary Teacher Rep (2021)	x
Maurene Donner (MD), Superintendent College School District	x

OTHER ATTENDEES:

John Dewey (JD), Executive Director	x
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- 3) **APPROVAL OF AGENDA** for December 8, 2020
Motion to approve agenda: DT
Second: BT
Discussion: None
Vote: Approved 8-0-0

OPEN SESSION

- 4) **Public Comment**
None.

- 5) **Consent Agenda**
 - a. Approval of Minutes for Meeting October 27, 2020
Motion to approve minutes: HS
Second: KD
Discussion: None
Vote: Approved 7-0-1

- 6) **Standing Reports**
 - a. Treasurer's Report
Report included in packet. JD reported that the school is looking financially healthy for the year.

 - b. Director's Report
Report included in packet. Morale is very good. Calendar is much lighter than usual for this time of year. In-person going well. Eight students in after school. Kerry Glines hired as new office manager. NB asked about online giving as link on website difficult to find.. JD explained school migrating to myschoolbucks.com rather than Pay Pal (previous donors stay with Pay Pal.)

- 7) **Informational/Discussion**
 - a. Recording Board meetings
On agenda in response to public comment last meeting. HS discussed benefit of transparency, but concern about misinformation. KK felt the written minutes serve the

purpose of transparency and meetings are posted and attendance is very low, so wonder how many community members would make use of the recording. BT and DT agreed. KS added his experience in other boards. MD verified that the district does not record meetings for the reasons already stated.

- b. **Presentation of Admin restructure proposal (JD)**
Proposal in board packet. JD presented PowerPoint explaining purpose, context, academic potential and financial considerations. Would go into effect August 2021. RF asked about the timing of the proposal. JD explained he was waiting until the budget was balanced and not operating in a deficit. Shows good planning/organization to potential candidates to begin hiring process now. KD asked about assets and asked if the Executive Director would be better accomplish duties with this new position in place. JD agreed and explained that while both he and previous Director demonstrated that one person can do the job, to move the school to the next level we would need more administrative support. KK mentioned that the necessity is corroborated by the performance review and community surveys. Questioned if this is the best break down of responsibilities. NB mentioned the idea makes sense on paper, but wondering how it would play out and if we are a large enough school to justify an extra position. Concerned about not having aides, but hiring more admin. JD explained that working our way out of the deficit has been holding us back. RF verbalized this is an academic position focused on staffing and curriculum. JD emphasized the purpose is not to correct a problem, but take advantage of opportunity. HS see merit, feel financial risk. RF felt the Board should wait a month to discuss and think.

8) **Board Business**

Updates from ad-hoc committees

a. **Development**

KK Annual Appeal was the focus and committee defined strategy around that. Letter out to families. January will move to outreach from room parents and the phone-a-thon. Annual Fundraiser - Cow Poop Bingo April 23 or April 30 People buy a square and win if

cow released onto the field poops in their purchased square.

b. **Marketing**

Report included in packet. RF highlighted strategies to increase visibility of school. Issue

of

finding people to execute the ideas. Got some response from the community to

volunteer

skills.

c. **Governance**

Report included in packet. EP and HS highlighted focus on making the board members more visible and accessible.

9) **Action Items**

a. **Approve 1st interim budget**

Motion to approve 1st interim budget: KD

Second: KK

Discussion: JD highlighted the revenues. Projects breaking even for the fiscal year and perhaps a small surplus.

Vote: 8-0-0

b. **Approve administrative restructure for August 2021**

Motion to table administrative restructure for August 2021 until next meeting: KD

Second: NB

Discussion: none

the

Vote: 8-0-0

- 10) **Future Agenda Items**
 - a. Board Meeting January 26, 2021 at 3:30pm
- 11) Public Comment on Closed Session Items
None.

CLOSED SESSION

- 12) a. *None.*

OPEN SESSION

- 13) Report out from Closed Session
None.

ADJOURNMENT

Meeting adjourned at 5:23 pm