

**Santa Ynez Valley Charter School  
Board of Directors' Meeting Minutes  
Regular Meeting  
Tuesday, May 25, 2021  
3:30 pm**

OPEN SESSION

- 1) **CALL TO ORDER** *t by Board President 3:32*
  
- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2022)	x
Kelly Kay (KK), Vice President (2021)	x
Byranie Thomas (BT), Secretary (2021)	x
Kevin Donnelly (KD), Member at Large (2021)	x
Nicole Brians (NB), Member at Large (2023)	ab
Debbie Trujillo (DT), Middle School Teacher Rep. (2021)	x
Eugenia Pappas (EP), Elementary Teacher Rep (2021)	x
Maurene Donner (MD), Superintendent College School District	x left 4:25pm

OTHER ATTENDEES:

John Dewey (JD), Executive Director	x
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- 3) **APPROVAL OF AGENDA** for May 25, 2021  
*Motion to approve agenda: KD*  
*Second: DT*  
*Discussion: RF would like to add Board vacancy to agenda*  
*Vote: Approved 7-0-0*

OPEN SESSION

- 4) **Public Comment**  
*None*
  
- 5) **Consent Agenda**
  - a. Approval of Minutes for Meeting April 27, 2021  
*Motion to approve minutes: EP*  
*Second: KD*  
*Discussion: None*  
*Vote: Approved 7-0-0*
  
- 6) **Standing Reports**
  - a. Treasurer's Report  
*Come in on target on both revenue and expenses. KK asked about actuals. JD explained may receive a grant that will go on this year's books ~100,000 that will be spent in '21-'22. KD asked about local revenue and was told we won't see much more this year. This does include \$10,000 from Cow Pie Bingo.*
  
  - b. Director's Report  
*Projected number is 184 students for next school year. There could be attrition over the summer of half a dozen or so. Budgeted for 175 as a caution. KK asked the max Enrollment per grade in K-4 and JD replied 25 students. BT asked about dip in 3,4,5. JD: issue last year in 4th grade, plus possible jitters about entering middle school at 5th grade. DT added sometimes no rhyme or reason and have seen ebb and flow since school began. JD mentioned the graduations on June 3 will be in separate cohorts. DT explained how the ceremony will proceed.*

*JD asked which members would be in attendance in addition to EP and DT -- KD and BT will also attend.*

7) **Informational/Discussion**

a. *None.*

8) **Board Business**

a. Updates from ad-hoc committees

i. Development

*KK said hosted successful event of Cow Pie Bingo with a net of \$10,000. Low expense to put on the event and should we be able to do it again. This year is a good template for future events. EP gave kudos. RF mentioned he watched the whole thing - the event has a lot of potential.*

ii. Marketing

*RF met briefly. Elizabeth has taken over many of the functions of the committee. Idea to have presence at some of the community events.*

iii. Governance

*Moving in the same direction. BT noted that Heather Stoll put together resources regarding Parliamentary Procedure. BT enjoyed attending the District Meeting. RF asked thoughts on Ad Hoc committees and if they should become standing committees. JD would like to sunset the committees citing that effective boards build in these discussions on a quarterly basis. He added that the Ad Hoc committees were useful as a stop gap during the pandemic, but want to return to the board driving policy and director, staff and volunteers do the rest. KK asked for clarification of the role of the Board in fundraising. JD confirmed board is only in a support role and should not be running the fundraising. The school is easing off a budget crisis and an enrollment crisis. JD also thinks we would take time to find the right individual to add to the board. RF released the ad hoc committees.*

b. Approve return to in-person Board Meetings starting June 2021

*Motion to remain via zoom until next school year '21-'22: RF*

*Second: KK*

*Discussion: Preference to do one more zoom board meeting and go back to in person in August.*

*Vote: Approved 6-0-0*

c. Board vacancy

*KK agrees with JD suggestion that we take more time to find the right board member. Submits that each member bring a list of 3-5 candidates. JD interested in a non-parent member - business acumen and a different perspective. On agenda next month and return with list of 3-5 names.*

9) **Action Items**

a. Approval of 2021-22 Budget with 3-year estimates

*Report included in Board packet.*

*Motion to approve 2021 Budget with 3-year estimates: KD*

*Second: EP*

*Discussion: JD first round of PPP loan has been funded to the tune of \$190,000. Further \$150,000 pending for loan forgiveness. KK uncomfortable approving a budget with a deficit. JD reviewed that there was a deficit his first two years and then a surplus this year and this proposal shows a new possible deficit that will even out. KK asked if the expenses from the grant are included in the budget. JD said the income and expenditure of the grant are not reflected in this report. KK asked if the \$75,000 increase was for the lead teacher position and other .5 position. JD explained it did, plus regular increase in classified and non-classified salaries. EP asked the reasoning of*

*transferring the money from 401K to the district. JD explained that it is usually referring to fundraising and if the the school can raise projected amount.*

*Vote: Approved 5-1-0*

**b. Approval of Lead Teacher position (0.5 FTE)**

*Report included in Board packet.*

*Motion to approve Lead Teacher position: EP*

*Second: KD*

*Discussion: KD and BT expressed confusion about the change from Director of Education to a Lead Teacher position. JD explained the quality of candidate needed was difficult to attract for a part time position. DT would be taking the Lead Teacher position and continue teaching part time. JD reviewed the numerous reasons for adding this position and considers it essential if the school is going to proceed in a positive direction. KK and BT feel if the matter is simply assigning staff then JD should move forward as he sees fit and the board does not need to approve. KD expressed support for DT in the role.*

*Vote: Approved 3-2-1*

**c. Approval of Expanded Learning Opportunities Grant Plan**

*Motion to approve Expanded Learning Opportunities Grant Plan: BT*

*Second: KD*

*Discussion: JD explained that this is a specific grant (\$98,000) to assist with learning loss due to the pandemic. It would need to be expended by the end of next school year.*

*Vote: Approved 6-0-0*

**d. Approval of Worker's Compensation Program Agreement with SISC**

*Motion to approve Worker's Compensation Program Agreement with SISC: BT*

*Second: KK*

*Discussion: JD explained we were insured with Charter Safe, but they don't consider us to be the legal employer because the County tax ID is on IRS Form 941. Received a quote with SISC who manage our health insurance. Broker agreed it was a good proposal. Actually lower cost than Charter Safe for same coverage.*

*Vote: Approved 7-0-0*

**10) Future Agenda Items**

a. Board Meeting June 22, 2021 at 3:30pm

**11) Public Comment on Closed Session Items**

*None*

**CLOSED SESSION**

12) a. Personnel as authorized by Government code 54957 (Exec Director Eval)

*Went in to closed session 6:40pm*

**OPEN SESSION**

13) Report out from Closed Session

*The Board discussed the Exec Director Evaluation. No action taken.*

**ADJOURNMENT**

*Meeting adjourned at 7:14pm*