

**Board of Directors' Meeting Minutes**  
**Regular Meeting**  
**Tuesday, September 25, 2018**  
**Room 304 at 5:30 P.M.**

OPEN SESSION

- 1) **CALL TO ORDER** by Board President  
*Meeting called to order at 5:38pm.*
  
- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2019)	x	
Meg Rydman (MR), Secretary (2021)	x	
Elizabeth Dowhower (BD), Member at Large (2020)	x	
Kevin Donnelly (KD), Member at Large (2021)	x	
Debbie Trujillo (DT), Middle School Teacher Rep. (2019)	x	
Eugenia Pappas (EP), Elementary Teacher Rep (2019)	x	x
Maurene Donner (MD), Superintendent College School District	x	
<b>OTHER ATTENDEES:</b>		
John Dewey (JD), Executive Director	x	
  
- 3) **APPROVAL OF AGENDA** for September 25, 2018  
*Motion to approve agenda: BD*  
*Second: KD*  
*Discussion: None*  
*Vote: Approved 7-0-0*

OPEN SESSION

- 4) **Public Comment**  
*None.*
  
- 5) **Consent Agenda**
  - a. Approval of Minutes for Meeting August 21, 2018  
*Motion to approve minutes: BD*  
*Second: DT*  
*Discussion: None*  
*Vote: Approved 7-0-0*
  
- 6) **Standing Reports**
  - a. Treasurer's Report  
*The Fund/Resource Balance Recap and check register for the period 8/22/18-9/24/18 are included in the Board packet.*  
*JD commented about the resource titled CA Clean Energy Jobs Act. MD explained that it is related to Prop 39. She indicated the contract was signed at the CSD Board meeting, and work will begin at both campuses by winter break. This work has to be completed by June.*
  
  - b. Director's Report  
*Included in the Board packet is a report where JD provided updates to the Board about: staffing; curriculum; technology; marketing; garden; a new mailing address for the school; fundraising; and a few other various items.*
  
  - c. PTSO Report  
*The minutes from the PTSO's meeting dated 9/12/18 are included in the Board packet. JD commented that most of the PTSO's attention is currently focused on the jogathon.*

d. Teachers' report

*Teachers' written reports highlighting activities by grade level/middle school subject is included in the Board packet. DT provided a handout at the meeting with a report on middle school social studies activities.*

7) **Informational/Discussion**

a.

*None.*

8) **Board Business**

a. Interview Candidates for Board Membership

*The Board interviewed two candidates, Kelly O'Connor Kay and Byranie Thomas.*

b. Vote and Approval of New Board Members

*Motion to approve Kelly O'Connor Kay (KK): MR*

*Second: BD*

*Discussion: None*

*Vote: Approved 6-0-1*

*Motion to approve Byranie Thomas (BT): KD*

*Second: DT*

*Discussion: None*

*Vote: Approved 6-0-1*

c. Discuss and Vote on Board Calendar for 2018-2019

*Motion to approve calendar as noted in discussion: BD*

*Second: KD*

*Discussion: Change dates - November to 11/26/18, December to 12/12/18, March to 3/19/18*

*Vote: Approved 9-0-0*

d. Discuss Board Retreat Date

*Motion to schedule board retreat for February 2, 2019: KD*

*Second: DT*

*Discussion: None*

*Vote: Approved 8-0-1*

e. Establish subcommittees; finance and marketing

*RF explained the need for these committees:*

*A finance subcommittee is necessary as the school's budget requires attention in order to address deficit spending.*

*A marketing subcommittee is necessary to consider strategies for raising enrollment, which will have a positive impact on the school's budget.*

*The Board will establish two advisory committees, which are non-standing committees established for the purposes of examining the areas of marketing and finance and to report back to the Board as a whole.*

*Motion to establish marketing committee, consisting of members KD & EP: KK*

*Second: BT*

*Discussion: None*

*Vote: Approved 8-0-1*

*Motion to establish finance committee, consisting of members KK, BT, & RF: EP*

*Second: BD*  
*Discussion: None*  
*Vote: Approved 8-0-1*

9) **Action Items**

a. Accept Unaudited Actuals for fiscal year 2017-18

*Motion to accept unaudited actuals for fiscal year 2017-18: MR*

*Second: KD*

*Discussion: Excess deficit arose from an unaccounted for CA Clean Energy Jobs Act expense and increasing special ed costs. LCFF amounts increasing, so revenue side is looking a little brighter.*

*Vote: Approved 9-0-0*

b. Approval of Overnight Field Trips

i. 6th - Camp Ocean Pines

ii. 7th - CIMI Camp, Catalina Island

iii. 8th - AstroCamp, Idyllwild

*Motion to approve three overnight field trips as presented: BT*

*Second: BD*

*Discussion: BD asked about how parent chaperones are selected. JD indicated it is based on any individual student needs then a recommendation is made by coach to JD. BD asked if there is any intention to return to local science camp near Lake Cachuma. JD believes that is the intention.*

*Vote: Approved 9-0-0*

10) **Future Agenda Items**

**b. The Board will discuss future agenda items**

*Future agenda items to include:*

*Discussion of treasurer position.*

*Reports from finance and marketing committees.*

ADJOURNMENT

*Meeting adjourned at 7:08pm.*