

**Santa Ynez Valley Charter School  
Board of Directors' Meeting Minutes  
Regular Meeting  
Tuesday, May 26, 2020  
3:00 pm**

OPEN SESSION

- 1) **CALL TO ORDER** by Board President  
*Meeting called to order at 3:05pm.*
  
- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2022)	x
Elizabeth Dowhower (BD), Secretary (2020)	x
Meg Rydman (MR), Member at Large (2021)	x
Kevin Donnelly (KD), Member at Large (2021)	x
Debbie Trujillo (DT), Middle School Teacher Rep. (2019)	x
Eugenia Pappas (EP), Elementary Teacher Rep (2019)	x
Byranie Thomas (BT), Member at Large (2021)	x
Kelly Kay (KK), Member at Large (2021)	x
Maurene Donner (MD), Superintendent College School District	AB

OTHER ATTENDEES:

John Dewey (JD), Executive Director	x
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- 3) **APPROVAL OF AGENDA** for May 26, 2020  
*Motion to approve agenda: BD*  
*Second: DT*  
*Discussion: None*  
*Vote: 8-0-0*

OPEN SESSION

- 4) **Public Comment**  
*None*
  
- 5) **Consent Agenda**
  - a. Approval of Minutes for Meeting April 21, 2020  
*Motion to approve minutes for April 21, 2020: BD*  
*Second: MR*  
*Discussion: None*  
*Vote: Approved 8-0-0*
  
  - b. Approval of Minutes for Special Meeting May 5, 2020  
*Motion to approve minutes for Special Meeting May 5, 2020: BD*  
*Second: BT*  
*Discussion: None*  
*Vote: Approved 8-0-0*
  
- 6) **Standing Reports**
  - a. Treasurer's Report
    - *JD stated that there is less spending in the last couple of months, there have been just a few outgoing expenses. KK noticed a surplus. JD mentioned there might be*

*\$30,000-\$40,000 off of the \$168,073.44. There will be an update at next month's meeting.*

**b. Director's Report**

- *JD stated that the 8th grade graduation will be held on June 3, 2020. BT asked about year end activities. JD responded that some teachers were having Zoom parties and that students are only to come to campus to pick up or drop off materials. Kinders will receive promotion certificates. JD also stated that the projected enrollment for 2020-2021 is about 177 students. See report in packet for more details.*

**c. PTSO Report**

- *No report this month.*

**7) Informational/Discussion**

**a. Discuss the memorandum of understanding and facilities use agreements**

*- JD stated that the District has not put a number yet for the Business Service Fee. MOU usually is a 2-3 year term and will automatically renew. JD would like to negotiate for a 3 year term. KD asked about the fee of \$100/student (payroll, processing, and accounts payable.) There was discussion on retaining room 206 which is currently the Resource Room.*

**8) Board Business**

**a. Create ad hoc committee for transition to 2020-21 school year**

- *JD stated it can be 3-4 members and looking into how the school will reopen. Communication, following guidelines, purchasing cleaning materials. DT, BD and MR will be on the committee*

**b. Create ad hoc committee for steering MOU and FUA (see 7a.)**

- *KD, RF, DT and EP will form this committee*

*Motion to approve ad hoc committee for transition to 2020-21 of BD, MR, and DT AND ad hoc committee for steering MOU and FUA of KE, RF, DT, and EP: BT*

*Second: KD*

*Discussion: None*

*Vote: Approved 8-0-0*

**9) Action Items**

**a. Approval of 2020-21 Budget with 3-year estimates**

*Motion to approve 2020-21 Budget with 3-year estimates: KD*

*Second: KK*

*Discussion: BT asked JD to clarify the numbers with previous reports. JD stated that there would need to be \$240,000 in cuts in order to balance the budget. Staffing will be looked at more closely for the next school year. KD commented that this year was really hard because there was no Auction.*

*Vote: Approved 8-0-0*

**b. Approval of MOU with College District**

*Motion to table MOU with College District: EP*

*Second: BT*

*Discussion: none*

*Vote: Approved 8-0-0*

**c. Approval of YMCA Summer Camp MOU**

*Motion to approve YMCA Summer Camp MOU with Hold Harmless Clause and COVID-19*

*Guidelines: KD*

*Second: KK*

*Discussion:*

*Vote: Approved 8-0-0*

d. Approval of Covid-19 Operations Report with corrections of year and most teachers use Zoom.

*Motion to approve Covid-19 Operations Report: MR*

*Second: KD*

*Discussion: none*

*Vote: Approved 8-0-0*

10) **Future Agenda Items**

a. Board Meeting June 23, 2020

11) Public Comment on Closed Session Items

- *none*

CLOSED SESSION

*Open Session ended at 4:49pm*

*Closed Session opened at 4:52pm*

12) a. Personnel as authorized by Gov Code 54957: Executive Director Evaluation

OPEN SESSION

*Closed Session ended at 5:32pm*

*Open Session opened at 5:35pm*

13) Report out from Closed Session

- *No action was taken.*

ADJOURNMENT Meeting was adjourned at 5:36PM