

Board of Directors' Meeting MINUTES

Approved Sept. 17, 2013

Tuesday August 13, 2013, Multi Purpose Room 6:00 PM

Public comment during Public Communications is encouraged and welcomed. Total time per speaker is limited to three minutes. Please be advised that, pursuant to State Law, any member of the public may address the Board of Directors concerning any item within the jurisdiction of the Board. Please be aware that items on the agenda are considered to be routine and are normally enacted by one vote of the Board of Directors. If you wish to speak on a specific agenda item, please submit a speaker card prior to the meeting. Total time per speaker is three minutes.

Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact Mercedes Valencia at least three (3) days prior to the meeting by telephone at (805) 686-7360 or by email at mvalencia@syvcs.org

PRESENT: Kelly Scott (President); Leah Warson (Treasurer), Chrystine Urban (Secretary), John Porter, Mark Palmerston (Director)

ABSENT: Jim Brown (District Superintendent), Brooke Blunt, Melanie Sutton Hodgdon

Open Session (6:00pm)

- 1) Public Comment
- 2) Approval of Minutes from August 6, 2013- Misspelling on 7.2 (negotiations);
JP motioned to approve as amended, KS 2nd; unanimous
- 3) Standing Reports
 - a) PTSO (Parent Teacher Student Organization)- presented by Mark Palmerston: Sylvia Baeza new PTSO president; goal is to increase school community and communication and show value to staff. Will provide lunch next week for teachers staff development, yogurt bar 1st day of school; Monthly meetings will be held the 2nd Tues. of month at 1:45pm.
 - b) Golf Tournament- JP: Tournament has been postponed until spring.
 - c) Hot Lunch Program- MP spoke with Kitchen Mgr., still working out details. Will move forward with Lunch Program.
 - d) Director's Report- MP: positive start, meeting people, getting up to speed; Middle School schedule has been established; very impressed with staff and planning and prep; Mercedes very valuable & instrumental in MP success; MP will be meeting with Jim Brown & consortium regarding Special Ed. Frank & Jim still discussing MOU, additional specificity needed. Board training will be happening. PTSO officially voted in members; Current enrollment for school is 205 +/-; K-3 class size on target; KS inquired about Class Size Reduction. Website, teachers are up and linked, accessible.

- Friday CPR training for staff w/ Mr. Fowler; Tuesday (20th) is teacher work day; Wed. (21st) first day of school; MP will have Jim Brown fiscal meeting on Thur. & PLC valley wide
- e) Treasurer's Report- No Report
 - f) Fundraising Foundation- JP meeting w/ Michaela; will be calling general meeting to discuss; MP suggests moving on Car fundraiser. JP feels that it would be done through foundation.
 - g) Volunteer Hours Report-MP met with committee; new system will be used to log hours. Laptop will be provided in the office for log in. Hours worked off site will still require manual paperwork for the time, off site access should be functioning in 2nd month.
- 4) Discuss & Vote on adoption of Anti Bullying Policy; MP (attachment #1- Draft) Suggested amendments; it will be included in School Handbook;
JP motions to adopt as amended; LW 2nd; unanimous
- 5) Discuss School Board Vacancies for 2013-14; BB will be vacating position, KS is finishing 1st term; Board Membership is 3 yr. terms and option to serve 2nd term per bylaws; KS opting not to serve a 2nd term, will stay on until replacements are voted in; would like to hold interviews on Sept. 17 with new Board members to begin in October. MP asking KS & BB to solicit parents. KS will continue to work with Frank & Allen to provide legal advice, Brown Act training. MP states letter will go out 2nd week of school, also will recruit 27th & 29th Back to School Nights.
- 6) Discuss & Approve Board Development Workshop- MP (attachment #2 Board Training Overview 2013-2014); CSDC has Board Training day; 3 Board Members to attend; CCCS has March meeting (3 teachers, 3 Board members); MP speaking with JB has specifics that he wants covered, envisioned a quarterly training.
- 7) Discuss & Vote on Landscaping Service for 2013-14; District wants to increase lawn service fee to \$800; Board looking into hiring our own school community member, J. Barbosa. BB has spoken with him. MP will have discretion to implement if JB approves that portion of MOU.
- 8) Public Comment on Agenda Items
- Natalie Raney- Lice is a problem at school; sited current cases.

Closed Session
None

Adjourned 7:00 pm

