

**Santa Ynez Valley Charter School
Board of Directors' Meeting Minutes
Tuesday, December 18, 2012
Multi Purpose Room, 6:00 p.m.**

Public Comment during Public Communications is encouraged and welcomed. Total time per speaker is limited to three minutes. Please be advised that, pursuant to State Law, any member of the public may address the Board of Directors concerning any item within the jurisdiction of the Board. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Board of Directors. If you wish to speak on a Consent Calendar Item, please do so during the Public Communications.

Present: Colleen Million, Brooke Blunt, Chrystine Urban, Kelly Scott, Leah Warson, Melanie Sutton-Hodgdon, Genevieve Beard, John Porter
Absent: Jim Brown

Meeting (6:04)

- 1) Public Comment- None
- 2) Consent Agenda
 - a. Approval of Minutes for Nov.- *KS motioned to approve; CM 2nd; unanimous*
- 3) Standing Reports
 - a. PTSO
 - b. Golf
 - c. Hot Lunch- CM Making our own pizza
 - d. Auction
 - e. Director's Report
 - i. Audit- Official report will be forth coming in Jan; improved system in office, utilizing tally sheets as requested in audit
 - ii. Connecticut School Shooting Incident- CM sent out emails and posted to website regarding issue ; CM called Sheriff Substation & Fire Station to report school holidays; s/w Jim Brown regarding safety issues; teachers s/w children regarding safety procedures; CM had already implemented safety procedures; CM, designated teachers attended cert training (intruder, lock down) previously; MS- suggested "safety color system"; DM will debrief with first responders; KS will contact Sheriff Lt. for additional support/ presence
 - iii. PDL Pregnancy. Disability Leave- New regulations (Charter handout, current handbook PDL policy); CM is confident we are in compliance.
 - iv. CM attended District Meeting (12/11/2012) presented update on Charter School.
 - v. Lego League, shared newspaper article; Chatsworth competition
 - vi. Athletics- JP Basketball championship; positive season. Tennis (CM) season complete, good season.
 - vii. DARE (5th graders) will begin in January; Keepin' It Real (6th graders).

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- f. Treasure's Report (handout)
 - i. Today's deposit (Jan.) \$4800 approx. for Hot Lunch orders ; increase from last year
- 4) Conduct Standards for Coaches- (SYVCS Coaches Responsibilities) JP suggest #3 be changed, "yell" should be changed to "derogatory yelling"; JP #5 some concerns, JP #10 typo; *JP motioned to approve with above changes, CM 2nd; Unanimous.*
- 5) Conduct Standards for FT- Discussion: #4 (proposed) "teachers will address any behavior issues. Chaperones will report to teacher any inappropriate behavior and medical concerns"; #6 (proposed to add) "No unauthorized stops unless previously arranged with the Director."; Add #8 Obey all traffic laws"; Add #9 "Limit cell phone usage to necessary communication"; Parent signature section (proposed to add) "Current" & "both a copy of"; *JP motioned to approve Fieldtrip Chaperones Memo of Understanding with the above stated changes; KS 2nd; Unanimous*
- 6) Field Trip Costs- CM states additional costs incurred as a result of teachers attending camps, and parent attending to support student with Health Concerns. *Table until all invoices are received for vote on transfer of funds.*
- 7) CM would like to establish a line item for additional FT costs on an ongoing basis; line item could be created next year, possibly use Escript funds; *No Vote*
- 8) Vendor Contract; (Vendor Agreement Sample) CM discussed with Frank Blundo, lawyer; Section 2, #3 would be eliminated if pertaining to Music, Art teacher, etc.; *KS makes a motion to approve vendor contract as discussed, JP 2nd; Unanimous*
- 9) Escript Funds-CU will look into Escript funding
- 10) CM would like to provide parent education on various topics; CM would be point for program; will look into free opportunities; KS suggests discussed adding this into new budget that will be created for next year. *No vote.*
- 11) Pick up line- January 11th trial of double pick up line. Safety patrol; CM, CU will draft notice to parents.
- 12) No public comment on agenda items