

**Board of Directors' Meeting Minutes**  
**Saturday, February 11, 2017 - 9:00 AM**  
**Firestone Vineyard Conference Room - 5000 Zaca Station Road, Los Olivos, CA 93441**

OPEN SESSION

- 1) **CALL TO ORDER** by Board President

*Meeting called to order at 9:15 AM.*

- 2) **ROLL CALL:**

Meg Rydman (MR), Board President (2018)	<u>X</u>
Mark Swanitz (MS), Secretary (2019)	<u>X</u>
Heather Fletcher (HF), Treasurer (2018)	<u>X</u>
Melanie Sutton Hodgdon (MSH), Member at Large (2018)	<u>X</u>
Robert Feinberg (RF), Member at Large (2019)	<u>X</u>
Elizabeth Dowhower (BD), Member at Large (2017)	<u>X</u>
Roxanne Usher (RU), Middle School Teacher Rep. (2016)	—
Linda Mayer (LM), Elementary Teacher Rep (2017)	<u>X</u>
Jim Brown (JB), Superintendent College School District	—
OTHER ATTENDEES:	
Mark Palmerston (MP), Executive Director	<u>X</u>

- 3) **APPROVAL OF AGENDA** for January 28, 2017

*Motion to approve the agenda: RF moved to approve with a change of date to February 11, 2017.*

*Second: BD*

*Discussion: None*

*Vote: Approved 7-0-0*

- 4) **PUBLIC COMMENT**

*Kim Merz spoke about and presented a petition advocating for the reinstatement of a self-contained fifth grade classroom.*

- 5) **INFORMATION/DISCUSSION**

- a. Board Retreat: Strategic Planning

*The Board of Directors met to engage in strategic planning for the future of the school.*

- *MP provided an overview of the day, including updates on the following:*
  - *LCAP Goal #1: create innovative and academically challenging educational environment.*
  - *LCAP Goal #2: prepare students for high school and beyond.*
  - *LCAP Goal #3: create a supportive school climate where students develop social skills through schoolwide buddy programs and active community involvement.*
  - *LCAP Goal #4: parents will be actively engaged in developing the school community through regular volunteer activities such as serving on the school board and strong participation in the PTSO.*
- *The Board discussed the following topics:*
  - *What it means to be innovative. MSH suggested that it might be useful to ask the teachers in what areas we are not being innovative.*
  - *The current K-5 Bridges Mathematics Curriculum pilot.*
  - *Current elective offerings. Several board members expressed a desire to offer a true Spanish 1 elective.*
  - *Smarter Balanced Assessment results in English language arts and mathematics and student placement in high school classes.*
  - *Attendance data and the reduction in tardies and an increase in the attendance rate over the last four years.*

- *Fundraising efforts. As the Annual Appeal is not on pace to meet its target, MP proposed bringing back some of the other fundraisers such as Sees Candy sales to try to recoup the anticipated shortfall. HF and MR advocated not doing so, because it's contrary to how we promoted the Annual Appeal. The rest of the board generally agreed and gave MP direction not to do additional fundraisers this year but focus instead on further promotion of the Annual Appeal.*
- *Shifts in special education services delivery and our relationship with College School District and the Santa Ynez Valley Special Education Consortium.*
- *Grade level construction, specifically the perceived benefits and detriments of fifth grade remaining in the middle school. HF requested that when MP brings his staffing plan and grade level construction he bring several options showing fifth grade as a self-contained classroom and as a part of the middle school.*

#### CLOSED SESSION

6) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**—Executive Director

*Closed session called to order at 12:45 PM.  
Closed session adjourned at 1:02 PM.*

#### OPEN SESSION

7) **REPORT OUT FROM CLOSED SESSION**

*The Board of Directors discussed the Executive Director's performance evaluation timeline.*

8) **ADJOURNMENT** by Board President

*Meeting adjourned at 1:03 PM.*