

**Board of Directors' Meeting Agenda**  
**Regular Meeting Minutes**  
**Tuesday, February 23, 2016**  
**Music Room at 6:00 P.M.**

OPEN SESSION

- 1) LW called the meeting to order at 7:04 PM.
- 2) ROLL CALL
  - a) BD absent
  - b) All other members present
  - c) JB excused himself at 7:04 PM
- 3) APPROVAL OF AGENDA
  - a) MSH moved to approve agenda; MR seconded; the motion passed 8-0-0
- 4) PUBLIC COMMENT
  - a) There was no public comment
- 5) CONSENT AGENDA
  - a) LW moved to amend minutes from February 17 to include the fact that the board reviewed the board survey. MSH seconded. Amendment passed 8-0-0.
  - b) Consent agenda passed 8-0-0.
- 6) STANDING REPORTS
  - a) Teacher's Report: The teachers' reports highlighting school activities by grade were included in printed form in the board packet.
  - b) PTSO Report: eScrip took a hit due to credit card identity thefts in the valley. They have approximately \$5000 to spend and are seeking input from the teachers. Their goal is to end the year with a \$Treasurer's Report: MP and HF presented details about the treasurer's report. HF mentioned that she was concerned about decreasing revenues in the hot lunch program and that she would be meeting with MP to try to determine why.
  - c) Treasurer's Report: MP and HF presented the treasurer's report. HF noted decreasing revenues from the hot lunch program. She and MP plan to look at possible causes and solutions.
  - d) SYVEF Report: Meeting Thursday to continue auction planning which is their main work now. Progress is good. Seeing progress in ticket sales.
  - e) Director's Report: MP gave a report on such things as Chinese New Year, SBCEO Assistant Superintendent Ellen Barger's visit to our school and her positive observations and insights about Genius Hour, and his WASC visit today. He also called the board's attention to the attendance reports in the board packet and made some brief comments about attendance and the school's efforts to improve attendance.
- 7) INFORMATIONAL/DISCUSSION
  - a) Update on District Facilities Projects
    - i) There was no update from the District about facilities projects

- b) Update on Advanced Agenda Items
  - i) Mark presented the worksheet from the Board Retreat which sketched out upcoming board meetings for the year and important tasks to be completed at each meeting and asked for the board's input on content and organization
  - ii) EP suggested adding an item to discuss writing and adopting a chaperone/classroom volunteer policy
  - iii) It was suggested by HF that we create a policy subcommittee to ensure coherence between new policies and existing policies
- c) Discuss Policy Update Timelines Priorities
  - i) LW wanted to ensure that all member knew their tasks for March as per the advanced agenda planner. All members working on updating and/or writing new policy assured the board that they were in progress and on schedule.

## 8) ACTION ITEMS

- a) Discussion and Approval of 2015-2016 2nd Interim Budget Report
  - i) Mark reviewed the 2nd Interim Budget Report
    - (1) There are several decreases in revenue projections due to (1) a miscalculation in one line item and (2) diminished local revenue from hot lunch program and less-than-anticipated fundraising.
    - (2) Budgeted expenditures were reduced by approximately \$27,000 due to actuals for health and welfare and special education costs coming in less than budgeted.
    - (3) End fund balance contains \$12,000 from Chumash Grant and \$90,000 one-time funds from the state, and \$30,000 additional remaining one-time funds from the state for a total of \$142,000.
  - ii) MS moved to approve the 2nd Interim Budget Report; MR seconded; motion carried 7-0-1 (HF abstained).
- b) Discuss and Select Auditor
  - i) MP presented a proposal letter from Moss, Levy & Hartzheim as our audition
  - ii) MSH moved to approve M,L & H as our auditors; HF second; motion carried 8-0-0.
- c) 2016-2017 Staffing Plans
  - i) Hiring plans
    - (1) MP stated that absent changes in our enrollment or our funding model, there are no anticipated reductions in staff
    - (2) MP plans to present a hiring plan including the offering of contracts to existing staff at the March board meeting
  - ii) Acceptance of SYVCS Teachers Association "Sunshine Proposal"
    - (1) MP presented the faculty's proposal for negotiations
    - (2) MSH asked a question about the line item having to do with one general education teacher from middle school at IEP meetings

- (3) MR asked a question about the line item having to do with proposed earlier dismissal on Fridays
- (4) MSH asked a question about the line item wondering what SPED resources could be used to benefit classroom instruction
- (5) MR asked for clarification about the line item having to do with advertising for substitutes and for clarification about the line item referencing bonuses in 2014
- (6) HF asked for more detail about the process moving forward
- (7) The board accepted the SYVCS Teachers Association's "Sunshine Proposal"
- d) Discussion of Personnel Committee Timelines and Actions
  - i) The personnel committee agreed to convene their first meeting March 3, 2016, 9:30-11:30 at Santa Ynez Valley Union High School.
- 9) Public Comment on Closed Session Items
  - a) There was no public comment on closed session items

#### CLOSED SESSION

- 1) The board adjourned to closed session at 7:05 PM
- 2) The board reconvened to open session at 8:24 PM

LW reported out of closed session that the board discussed pending possible initiation of litigation, certificated teacher negotiations proposal, and the executive director's performance evaluation.

ADJOURNMENT Meeting was adjourned at 8:26 PM