

**Board of Directors' Meeting Minutes**  
**Board Retreat**  
**Saturday, February 3, 2018, 9am**  
**Golden Inn & Villages, 590 Refugio Rd, Solvang, CA**  
**Building 5000, Meeting Room 2 (Second Floor)**

OPEN SESSION

- 1) **CALL TO ORDER** by Board President  
*Meeting called to order at 9:10am.*
  
- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2019)	x
Meg Rydman (MR), Secretary (2018)	x
Vacant, Treasurer (2018)	_____
Mark Swanitz (MS), Member at Large (2019)	x
Melanie Sutton Hodgdon (MSH), Member at Large (2018)	x
Elizabeth Dowhower(BD), Member at Large (2020)	<i>arrived 10:38am</i>
Linda Mayer (LM), Elementary Teacher Rep (2018)	x
Debbie Trujillo , Middle School Teacher Rep. (2018)	x
Jim Brown (JB), Superintendent College School District	_____

OTHER ATTENDEES:

Mark Palmerston (MP), Executive Director	x
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- 3) **APPROVAL OF AGENDA** for February 3, 2018  
*Motion to approve the agenda: MSH*  
*Second: MS*  
*Discussion: None*  
*Vote: Approved 6-0-0*

OPEN SESSION

- 4) **Public Comment**  
*None.*
  
- 5) **Consent Agenda**
  - a. None
  
- 6) **Discussion Items**
  - a. Board Retreat: Strategic Planning time anticipated 9am-3pm  
Topics may include but not limited to current state of the school, LCAP review and planning, Board Self-Survey and Self-Evaluation, succession planning for key employees, call for new board members, school financial status, and other topics related to strategic planning  
*MP presented information on the state of the school.*
    - *Delved deep into LCAP goals, actions, and services, including where the school is approaching meeting goals and accomplishing actions and where work still needs to be done.*
    - *Reviewed board's current budget study project and preliminary information regarding 2018-19 budget, as well as historical revenues, expenditures, and end fund balances.*
    - *Reviewed some items to consider moving forward, including open enrollment, board organization and training, the school fundraiser/auction, and district relations.*
    - *Mentioned actions for follow up and the board advanced agenda.*

*Mari Baptista, Assistant Superintendent of Human Resources SBCEO, presented on the topic of Succession Planning and Recruitment. The presentation covered components of succession planning, key elements to consider in succession planning and recruitment, processes involved in succession planning, and timelines.*

*The board examined and discussed the results of its self-assessment survey, including ideas and plans for the future direction of board.*
  
- 7) **Action Items**
  - a. None
  
- 8) **Next Board Meeting Date**

Regular Board Meeting February 13, 2018

- 9) Public Comment on Closed Session Item  
*None.*

CLOSED SESSION

- 1) None

OPEN SESSION

- 10) Report out from Closed Session  
*None.*

ADJOURNMENT

*Meeting adjourned at 2:55pm.*