

Board of Directors' Meeting Minutes
Regular Meeting
Tuesday, January 23, 2018
Room 304 at 5:30 P.M.

OPEN SESSION

- 1) **CALL TO ORDER** by Board President
Meeting called to order at 5:32pm.

- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2019)	x
Meg Rydman (MR), Secretary (2018)	x
Vacant, Treasurer (2018)	_____
Mark Swanitz (MS), Member at Large (2019)	x
Melanie Sutton Hodgdon (MSH), Member at Large (2018)	x
Elizabeth Dowhower(BD), Member at Large (2020)	x
Linda Mayer (LM), Elementary Teacher Rep (2018)	X <i>(left at 6:33pm when closed session was called to order)</i>
Debbie Trujillo , Middle School Teacher Rep. (2018)	X <i>(left at 6:33pm when closed session was called to order)</i>
Jim Brown (JB), Superintendent College School District	_____

OTHER ATTENDEES:

Mark Palmerston (MP), Executive Director	x
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- 3) **APPROVAL OF AGENDA** for January 23, 2018
Motion to approve the agenda: MS
Second: DT
Discussion: Move 8) e. to after closed session.
Motion to amend original motion, to approve agenda with item 8) e. moved after closed session: MS
Second: DT
Vote: Approved 7-0-0

OPEN SESSION

- 4) **Public Comment**
None.

- 5) **Consent Agenda**
 - a. Approval of Minutes for Meeting December 12, 2017
Motion to table approval of minutes: MR
Second: MS
Discussion: None
Vote: Approved 7-0-0

- 6) **Standing Reports**
 - a. Teachers' Report
Kindergarten
Kindergartners are working on reading, single digit addition, living & nonliving things, and Martin Luther King.

 - First Grade
First grade is preparing for the 100th day of school, studying air, and finishing up their ABC books.

 - Second Grade
Second graders are learning about geometry and measurement, fables, parts of speech, world maps, and rocks, crystals and minerals.

 - Third Grade
Third graders made bots and worked with electrical circuits. They are studying the Chumash and took a field trip to Oceano Nature Center, visiting the Monarch butterfly nesting site while there. In writing, third graders worked on details and multi-paragraph stories. They are using Chromebooks to take math tests and quizzes, in preparation for upcoming statewide assessments.

 - Fourth Grade

Fourth graders presented their personal narratives and completed their multiplication unit. They began an informational writing unit, which is integrated with their study of missions in social studies as well as their Arts Outreach programming.

Middle School

Language Arts

Fifth graders are reading Esperanza Rising and exploring literary devices, while continuing work with grammar, supporting answers with evidence, and reading thematically-related non-fiction texts.

Sixth graders are reading Out of Dust. They continue to develop and support inferences by integrating evidence from the text and elaborating on that evidence in their own words.

Seventh graders are presenting their argumentative speeches using ethos, pathos, and logos.

Eighth graders are reading The Adventures of Huckleberry Finn. They are exploring the author's commentary and discussing the novel's relevance.

Social Studies

Fifth graders are studying explorers and colonies.

Sixth graders are learning about Mesopotamia.

Seventh graders are learning about Islam and they are beginning a study of the middle ages.

Eighth graders are studying the Louisiana Purchase, Lewis & Clark, and Sacagawea.

Mathematics

Fifth graders are using number lines and models to understand multiplying whole numbers by fractions.

Sixth graders are representing values using fractions, decimals, percents, and words while exploring equivalent values.

Seventh graders are studying order of operations and subtraction using models such as number lines and integer tiles.

Eighth graders are making connections between tables, graphs, and rules and using graphs to represent situations.

Science

No report.

b. PTSO Report

The minutes from the PTSO meeting dated January 8 were shared with the Board. The star party on February 12 was highlighted.

c. Treasurer's Report

MP presented monthly reconciliation of 401 account back to last bank statement, which was November. MP got signatures to move money from the 401 account to county treasury. Money moved included funds from hot lunches in November, December, and January, the donations account, and the Mixed Bags fundraiser.

District reports were included in the board packet. MP highlighted that the district is now current on property tax revenue (since printed packet), and they have started quarterly billing, which was previously done on an annual basis.

d. Director's Report

MP provided an update on the impact of the Thomas Fire and actions taken by students and our community to provide assistance. The decision was made to postpone the 7th grade CIMI trip, in case the 101 freeway had not opened as planned. The school anticipates receiving state revenue through the waiver application, so the financial impact of the fires on the school is minimal, though the learning time lost is great.

The date, theme, and location for the auction fundraiser are set. Havana Nights will take place April 28 at the Presbyterian. MP asked each member of the board to approach 2 businesses to make donations.

MP reported that a tentative agreement was reached with the staff. The agreement represents a great deal of time and energy on the part of everyone involved in the ongoing negotiations.

Open enrollment is February 1-28. MP mentioned a sign will be displayed at Mission for three weeks, and advertisements will be placed in the newspaper.

MP provided an update on facilities. The carpet is being replaced in room 305, and a slide is broken and will be replaced.

- 7) **Discussion Items**
- a. Budget Presentation-3-Year Budget Assumptions (Salaries and Benefits)
MP provided board with some key takeaways from a presentation he attended in San Luis Obispo county. There are reasons to be optimistic - Governor intends to fully fund LCFF before leaving office - and cautious - the Governor's proposed budget doesn't reflect federal tax changes. MP presented information about Salaries and Benefits, including: types of employees; total costs for each type of staff; information about STRS, notably that employer cost is significantly increasing; and contract services. The total costs for salaries and benefits accounts for approximately 79% of overall budget. Next month the board will delve deeper into books and supplies.
- b. Call for New Board Members
The board discussed vacancies, ideas to attract/recruit new members, how to advertise/put the word out, and a timeline for doing so. The board currently has an opening for treasurer, anticipates a second opening in a few months, and acknowledges that a third member will be at the end of her term relatively soon.
- c. Advanced Planning for Board Retreat-February 3, 2018
The retreat will be held at the Golden Inn & Villages from 9:00-3:00. There will be a presentation about succession planning by an assistant superintendent from the Santa Barbara County Education Office.
- 8) **Action Items**
- a. Accept Resignation from Board Treasurer-Heather Fletcher
*Motion to accept resignation and direct MP to send a notice of thanks on behalf of the board: MS
 Second: BD
 Discussion: None
 Vote: Approved 7-0-0*
- b. Approval of Signers for SBCEO
*Motion to approve 4 signers designated for release of payroll warrants: MS
 Second: MSH
 Discussion: None
 Vote: Approved 7-0-0*
- Motion to approve Executive Director, Board President, and Office Manager as signers as charter school agents: MS
 Second: MSH
 Discussion: None
 Vote: Approved 7-0-0*
- c. Review and Approval of School Accountability Report Card (SARC)
*Motion to approve School Accountability Report Card: MS
 Second: MSH
 Discussion: None
 Vote: Approved 7-0-0*
- d. Approval of Request for Allowance of Attendance Due to Emergency Conditions/California Department of Education Form J-13A
*Motion to approve request for allowance of attendance: MSH
 Second: BD
 Discussion: None
 Vote: Approved 7-0-0*
- e. Review and Approval of Employment Agreement with Certificated Staff
- i. Approve Certificated Salary Schedule 2017-2018
 - ii. Approve Update to Board Bylaws-Terms for Teacher Representatives
 - iii. Approve Updated Language for Work Hours
 - iv. Establish Minimum Day-12pm Release for Conference Weeks and Valley PLC Days
- MOVED AFTER CLOSED SESSION*

- 9) **Next Board Meeting Date**

- a. Board Retreat February 3, 2018 9am-3pm
- b. Regular Board Meeting February 13, 2018

- 10) Public Comment on Closed Session Item
None.

CLOSED SESSION

Closed session was called to order at 6:33pm.

- 1) PERSONNEL MATTERS PURSUANT TO GOV CODE 54957
- 2) CERTIFICATED TEACHER NEGOTIATION

Closed session adjourned and open session resumed at 7:14pm.

OPEN SESSION

- 11) Report out from Closed Session
MP provided the Board with an update on personnel matters and teacher negotiations.

- 8) e. Review and Approval of Employment Agreement with Certificated Staff
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Motion to approve employment agreement: BD

Second: MR

Discussion: None

Vote: Approved 7-0-0

ADJOURNMENT

Meeting adjourned at 7:15pm.