

Board of Directors' Meeting Minutes
Regular Meeting
Tuesday, June 12, 2018
Room 305 at 5:30 P.M.

OPEN SESSION

- 1) **CALL TO ORDER** by Board President
Meeting called to order at 5:35pm.

- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2019)		X
Meg Rydman (MR), Secretary (2018)		X
Vacant, Treasurer (2018)		_____
Mark Swanitz (MS), Member at Large (2019)		X
Melanie Sutton Hodgdon (MSH), Member at Large (2018)		X
Elizabeth Dowhower(BD), Member at Large (2020)		_____
Linda Mayer (LM), Elementary Teacher Rep (2018)		X <i>(left at 6:30pm when closed session was called to order; returned at 7:00pm when open session resumed)</i>
Debbie Trujillo (DT), Middle School Teacher Rep. (2018)		X <i>(left at 6:30pm when closed session was called to order; returned at 7:00pm when open session resumed)</i>
Jim Brown (JB), Superintendent College School District		_____

OTHER ATTENDEES:

Mark Palmerston (MP), Executive Director		X
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- 3) **APPROVAL OF AGENDA** for June 12, 2018
RF suggested moving public comment, closed session, and report to after 9b, Vote and Approval of New Board Members (now 7b).
Motion to approve agenda with modification: MS
Second: MSH
Discussion: None
Vote: Approved 6-0-0

- 4) **Public Comment**
None.

- 5) **Consent Agenda**
 - a. Approval of Minutes for Meeting May 29, 2018
Motion to approve minutes: LM
Second: DT
Discussion: None
Vote: Approved 6-0-0

- 6) **Standing Reports**
 - a. Teachers' Report
Third grade - LM reported that their bike ride was great, graduation was fabulous, and she will miss that group of students.
Middle school - DT reported that middle school ended well. Everything went so smoothly that the teachers kept expecting something to go wrong but it didn't.
MP reported that half of the teachers checked out Friday, and the rest wrapped up yesterday or today.

 - b. PTSO Report
Included in Board packet are a message from outgoing PTSO president Jessica Yacoub naming new PTSO Board members, minutes from the PTSO meeting dated May 30, 2018, as well as estimates for end of year financials, including an accounting of PTSO revenues and expenditures for the school year.

 - c. Treasurer's Report
Budget is on track. No 401 account statements were received since last Board meeting. MP is going to distribute all the lunch and auction money to the county treasury before June 30, except \$13,000 start up money for next year. We do have a couple of accounts with small balances, including grants and garden money.
MOU expenditures are half paid. MP will keep an eye on these expenditures through transition.

MP anticipates 2nd interim spending deficit will come closer to zero.

d. **Director's Report**

Refugio worked out well for this year's beach day.

MP provided some details about the lunch program. The actuals turned out better than budgeted. The Board hasn't needed to spend nearly as much time on this topic since things are working much better. With mixed feelings, MP offered his letter of resignation effective June 30. His last day will be June 28. MP can offer additional days to assist with transition, if that is desired, in the month of July. MP presented iReady benchmark data which shows marked increases in students scoring on or above level at the beginning and end of the year in reading and math.

7) **Board Business**

a. **Review Interest Statements and Interview Potential New Board Members**

Potential Board member Kevin Donnelly introduced himself. The Board asked questions of him.

MP shared information about other potentially interested candidates, including a parent and a couple of community members.

b. **Vote and Approval of New Board Members**

Motion to approve Kevin Donnelly as a new Board member: MR

Second: MSH

Discussion: None

Vote: Approved 6-0-0

8) **Public Comment on Closed Session Item(s)**

None.

CLOSED SESSION

Closed session was called to order at 6:30pm.

1) **PERSONNEL MATTERS PURSUANT TO GOV CODE 54957**

Closed session adjourned and open session resumed at 7:00pm.

OPEN SESSION

9) **Report on closed session items**

MP provided the Board with an update on personnel matters. MP presented an updated 2018-2019 staffing plan to the Board.

10) **Action Items**

a. **Review and Approve Updated Staffing Plan for 2018-2019**

Motion to approve: MR

Second: MS

Discussion: DT and LM endorsed MP's recommendation for new hire.

Vote: Approved 5-0-2

b. **Recruitment and Selection Process for Executive Director**

MP presented suggestions and advice to the Board regarding support in the process, decisions to make, where to post jobs, and some additional information. The Board decided to form an advisory search committee, including FR, KD, DT, and BD, which will dissolve once the position is filled.

Motion to create Director's search committee to include RF, KD, DT, and BD: MS

Second: MSH

Discussion: None

Vote: Approved 7-0-0

11) **Next Board Meeting Date**

a. **Next Regular Board Meeting TBD**

Board scheduled next regular meeting date for July 17, 2018.

ADJOURNMENT *Meeting adjourned at 8:02pm.*