

**Board of Directors' Meeting Agenda**  
**Regular Meeting**  
**Tuesday, March 27, 2018**  
**Room 305 at 5:30 P.M.**

**OPEN SESSION**

1. **CALL TO ORDER** by Board President
2. **ROLL CALL:**
  - Robert Feinberg (RF), Board President (2019) P
  - Meg Rydman (MR), Secretary (2018) A
  - Vacant, Treasurer (2018)
  - Mark Swanitz (MS), Member at Large (2019) P
  - Melanie Sutton Hodgdon (MSH), Member at Large (2018) P
  - Elizabeth Dowhower(BD), Member at Large (2020) P (*left meeting from 5:55 to 6:26*)
  - Linda Mayer (LM), Elementary Teacher Rep (2018) P
  - Debbie Trujillo , Middle School Teacher Rep. (2018) P
  - Jim Brown (JB), Superintendent College School District P
- OTHER ATTENDEES:
  - Mark Palmerston (MP), Executive Director P
3. **APPROVAL OF AGENDA** for March 27, 2018  
*First: BD, Second: MSH, Approved 7-0*
4. Public Comment on Closed Session Item  
*No public comment on closed session items.*

**CLOSED SESSION**

PERSONNEL MATTERS PURSUANT TO GOV CODE 54957  
CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION-Significant Exposure to litigation pursuant to § 54956.9(b): (1 case)

**OPEN SESSION**

5. Report out from Closed Session (concluded 5:56)  
*MP briefed the board about anticipated litigation and delivered an update on related staffing recommendations for the 2018-19 school year. No action taken.*
6. **Public Comment**  
*There was no public comment.*
7. **Consent Agenda**
  - a. Approval of Minutes for Meeting February 13, 2018  
*First: LM, Second: DT, Approved: 4-0-2 (MSH and MS abstained—absent)*

**Standing Reports**

- a. Teachers' Report
- b. PTSO Report
- c. Treasurer's Report
- d. Director's Report

*The board received standing reports from the teachers, PTSO, treasurer and director.*

**Discussion Items**

8. Budget Presentation-Expenditures (Books and Supplies)  
*MP shared information about the school's expenditures on books and supplies this year. Planned expenses of 7.6% of the budget or \$148,285 were budgeted in object code 4000.*
9. Success Planning-Key Positions and Current Info  
*RF asked the board if any board members had further input on succession planning. None did.*
10. First Reading of Policies
  - a. Fundraising Policy
  - b. Computer Use Policy
  - c. In the Absence of Director Policy
  - d. Purchasing Procedure Policy*MP provided the board with four policies for first reading and reviewed them briefly. The board was asked to review them before the next meeting when they will be brought back for a second reading and possible action.*

**Action Items**

11. Acceptance of Donation from Santa Ynez Valley Education Foundation \$56,429.42  
*First: MS, Second: MSH, Accepted: 6-0*
12. Discuss and Select Auditor for Fiscal Year 2017-2018  
*MP recommended that the board retain the services of Moss Levy as auditors.*

*First: MS, Second: DT, Approved: 6-0*

13. Discuss and Vote on 2018-2019 Academic Calendar

*MP presented two drafts of a calendar for 2018-19 and recommended DRAFT 2. Staff and parents*

*concur.*

*First: MSH, Second: ,DT DRAFT 2 Approved: 6-0*

14. Discuss and Vote on Adoption of Math Expressions K-5

*MP recommended that the board approve adoption and purchase of Math Expressions for K-5 math*

*instruction.*

*First: MS, Second: MSH, Approved: 6-0*

15. Discuss and Vote on Second Reading of Policies

- a. Suicide Prevention Policy

*MP revisited the suicide prevention policy and remarked that RF had some feedback. MP recommended tabling suicide prevention policy to next month.*

*First: MS, Second: LM, Approved: 6-0*

16. Vote to Update Members of Personnel Committee

*The board discussed membership on the personnel committee to conduct the director's evaluation. The board recommended HF, MR, and RF be appointed to the personnel committee.*

*First: LM, Second: MS, Approved: 5-0-1 (RF abstained)*

17. Discuss and Vote on 2018-2019 Staffing Plan

*MP presented his recommendations for staffing for the 2018-19 school year. The plan required action on*

*contracts*

*First: BD, Second: MSH, Approved: 5-0-2 (LM and DT abstained)*

#### **Next Board Meeting Date**

18. Regular Board Meeting April 24, 2018

19. Public Comment on Closed Session Item

*No public comment on closed session; however, JB did announce that he would retire effective June 30,*

*2018.*

**CLOSED SESSION** *Adjourned to closed session 6:35 PM.*

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION-Executive Director**

**OPEN SESSION** *Returned to open session 6:54 PM*

**Report out from Closed Session**

*The board discussed the annual performance evaluation of the executive director. No action was taken.*

**ADJOURNMENT** *Meeting was adjourned at 6:55 PM*