

Board of Directors' Meeting Agenda
Regular Meeting
Tuesday, May 24, 2016
Music Room at 6:00 P.M.

OPEN SESSION

- 1) **CALL TO ORDER** by Board President
- LW called the meeting to order at 6:04

- 2) **ROLL CALL:**

Leah Warson (LW), Board President (2016)	Present
Elizabeth Dowhower(BD), Secretary (2017)	Present
Heather Fletcher (HF), Treasurer (2018)	Present
Melanie Sutton Hodgdon (MSH), Member at Large (2018)	Present
Meg Rydman (MR), Member at Large (2018)	Absent
Mark Swanitz (MS), Member at Large (2016)	Present
Debbie Trujillo (DT), Middle School Teacher Rep. (2016)	Present
Eugenia Pappas (EP), Elementary Teacher Rep (2016)	Present
Jim Brown (JB), Superintendent College School District	Absent

OTHER ATTENDEES:

Mark Palmerston (MP), Executive Director	Present
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Guest: Jackson Rainey 8th grade fulfilling political community service

- 3) **APPROVAL OF AGENDA** for May 24, 2016
- BD moved to approve the agenda for May 24, 2016
- MSH seconded the motion
- The motion carried unanimously, 7-0

- 4) **Public Comment**, See page 1 for instructions
- Introductions of Board to possible new members
- no other public comment

- 5) **Consent Agenda**
 - a. Approval of Minutes for Meeting April 26, 2016
 - MS moved to approve the minutes from the April 26, 2016 meeting
 - MSH seconded the motion
 - The motion carried with changes to 6c to MSH instead of HSH and 5a with same change

- 6) **New Board Member Interviews**
 - a. Board member interviews and discussion of transition plan for new board member
 - Discussion of transition process: Interview, select new member. LW will be replaced in the fall. New member will come to summer meetings and then be officially seated at either the Aug or Sept meeting.
 - Two candidates were interviewed: Robert Feinberg and Kim Merz
 - DT motioned to select Robert Feinberg as the new board member.
 - HF seconded the motion
 - Motion passed 5-2

- 7) **Standing Reports**
 - a. Teacher's Report
 - See written report included in packet.
 - b. Treasurer's Report
 - See written report included in packet. 401 account: \$40,865.21
 - LW asked about the garden account, HF asked to be added to the account to see balance.
 - c. PTSO Report
 - No report
 - d. Director's Report
 - See written report in packet.
 - Blood drive for the Usher family.
 - 7 candidates for open Science position, 3 are up for final review.

- 8) **Informational/Discussion**
- a. Lunch Program
 - See information in Director's report.
 - MS commented on looking at other caterers, MSH wants to look at new food items.
 - b. Middle School Grade Level Configurations
 - See Director's report
 - c. Fundraising-Annual Appeal
 - Concerns and risks, see Director's report. This process will replace fundraisers, excluding the auction and jog-a-thon. More information will be given next month.
 - d. School Finances/Back Office Business Support
 - see Director's report.
 - HF interested in what additions SYVCS would be taking on. MS inquired about what type of training is needed. BD wanted to know the cost difference (\$38,000-\$40,000). The District is open to this type of change.
- 9) **Action Items**
- a. Update on and First Reading of Policies
 - i. Reimbursement Policy
 - 2nd reading
 - ii. Food Policy
 - Clarification on the food policy and still receiving feedback from teachers.
 - iii. Homework Policy
 - Teachers are still in discussion, is there a natural progression from grade to grade?
 - iv. Fundraising Policy
 - Review and possible updates to come.
 - b. Approval of Policies
 - i. Field Trip Policy
 - Will be brought back for approval.
 - c. Math Curriculum
 - i. Approval of math curriculum grades-6-8 (CPM)
 - BD moved to approve the new CPM curriculum for math.
 - MSH seconded the motion.
 - Motion passed 7-0
 - ii. Update on K-5 curriculum pilot for 2016-2017 (Bridges)
 - Discussion on materials for one year.
 - d. Discussion and Approval of Facilities Agreement with College School District
 - MSH asked about the plan for new classroom spaces. MP stated that once approved, discussions will start.
 - MS moved to approve the Facilities Agreement with College School District
 - EP seconded the motion.
 - Motion passed 6-1
 - e. Review and Approval of Substitute Pay Schedule 2016-2017
 - MSH motioned to approve the Substitute Pay Schedule 2016-2017
 - MS seconded the motion.
 - Discussion, LW asked about fiscal impact: \$1,300
 - Motion passed 7-0
 - f. Review of Proposal for Level 1 Computer Technician
 - Working with an updated proposal.
 - g. Review of Proposal to develop MOU with People Helping People
 - MP gave background of program. There would be a 20 hr/week individual which would be \$17,000 for 10 months to work with staff and students. Mental Health Support for school will move forward.
 - h. Review and Approval of the 2016-2017 Local Control Accountability Plan (LCAP)
 - HF requested updates of school wide assessments to the Board.
 - MS motioned to approve the LCAP with updates.
 - HF seconded the motion.
 - Motion passed 7-0

- i. Review and Approval of the 2016-2017 Budget
 - Breakdown of spending in packet.
 - MSH moved to approve the 2016-2017 Budget
 - HF seconded the motion.
 - Motion passed 7-0

10) Board Advanced Agenda

- Discussed June 14th meeting possible time change to 5:00.

11) Public Comment on Closed Session Item

- No comment.

CLOSED SESSION 9:00-9:11

1) Personnel Matters Pursuant to Gov. Code 54957

2) PUBLIC EMPLOYEE PERFORMANCE EVALUATION—Executive Director

12) Report out from Closed Session

1) Nothing to report.

2) Tabled until next meeting.

ADJOURNMENT Meeting was adjourned at 9:12PM