

Board of Directors' Meeting Minutes
Regular Meeting
Tuesday, May 29, 2018
Room 305 at 5:30 P.M.

OPEN SESSION

- 1) **CALL TO ORDER** by Board President
Meeting called to order at 5:39pm by MP.

- 2) **ROLL CALL:**

Robert Feinberg (RF), Board President (2019)	X (arrived at 5:41pm)
Meg Rydman (MR), Secretary (2018)	X
Vacant, Treasurer (2018)	_____
Mark Swanitz (MS), Member at Large (2019)	X
Melanie Sutton Hodgdon (MSH), Member at Large (2018)	X
Elizabeth Dowhower(BD), Member at Large (2020)	X
Linda Mayer (LM), Elementary Teacher Rep (2018)	_____
Debbie Trujillo , Middle School Teacher Rep. (2018)	X (left at 6:54pm when closed session was called to order)
Jim Brown (JB), Superintendent College School District	_____

OTHER ATTENDEES:

Mark Palmerston (MP), Executive Director	X
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- 3) **APPROVAL OF AGENDA** for May 29, 2018
Motion to approve agenda: MS
Second: BD
Discussion: None
Vote: Approved 5-0-0

OPEN SESSION

- 4) **Public Comment**
Introductions - Board and 8th graders present for community service hours.

- 5) **Consent Agenda**
 - a. Approval of Minutes for Meeting April 24, 2018
Motion to approve minutes: BD
Second: DT
Discussion: None
Vote: Approved 6-0-0

- 6) **Standing Reports**
 - a. Teachers' Report
No report at this time. Final report to come at June meeting.

 - b. PTSO Report
Minutes from last meeting included in packet. Meeting one last time tomorrow morning. There is a good amount of interest in people to fill positions.
PTSO has been really successful this year at having more community-based events, e.g. evening events and carnival, which are positive additions.

 - c. Treasurer's Report
MP described amounts that will be distributed to the county treasury at the end of June so we have only necessary balances in the 401 account.
There are no significant concerns in budget. Everything has been spent or encumbered as anticipated.
Remaining balances are on track to end year better than indicated at 2nd interim.

 - d. Director's Report
IMP reported that staff and students are in the midst of end of year school activities, and he invited the Board to join in as much as possible.
MP updated the Board on staffing. He continues to try to fill two key positions, a middle school teacher and music. There are some interested candidates. MP indicated that, unfortunately, he is anticipating a

change in special ed staff. MSH asked for clarification about possible elementary posting. MP discussed strategy for filling staffing positions.

MP described the Education Celebration he attended with Mrs. Mayer. It was a wonderful event. Received official press releases regarding Jim's retirement and Mrs. Donner's appointment as superintendent of College School District.

MP received the awards packet from the high school today. It will be useful to capture data from high school and beyond. This year's high school graduating class is MP's first 8th grade class.

This meeting represents MP's year in a nutshell, with the budget and LCAP presentations.

7) **Board Business**

a. Review Interest Statements and Interview Potential New Board Members

One letter received, but candidate unable to be here tonight. Several others have interest long term, perhaps not right now. Board discussed the candidate and next steps.

b. Vote and Approval of New Board Members

Motion to table vote and approval of new Board members to next meeting: MS

Second: MSH

Discussion: None

Vote: Approved 6-0-0

c. Review and Approve Persons to Sign for 401 Account

Motion to reaffirm MR, remove MS and MSH, and add RF and BD as signers on 401 account: BD

Second: MSH

Discussion: MS and MSH are currently signers on the 401 account. Board previously voted to add MR.

Vote: Approved 6-0-0

8) **Action Items**

a. Review and Approval of Annual Update to LCAP 2017-2018 thru 2019-2020

Motion to approve annual update to LCAP 2017-2018 thru 2019-2020: MS

Second: BD

Discussion: MSH asked question about block scheduling. Staff has been challenged to find a schedule that will work. Teachers Debbie and Roxanne worked to come up with a schedule that could work without change to overall schedule, e.g. keeping 5th grade with younger grade recess, etc.

Fifth grade steps into middle school.

Sixth grade looks like a traditional middle school.

Seventh and eighth grades would be block schedule, similar to the high school.

This plan does not compromise elective time, and it does not compromise things that keep program functioning and in line with mission, such as buddies and dragon families.

One compromise is that it would put two classes together for PE in a 55-minute period 4 days a week.

Larger class size is not atypical for some schools, but it will require a plan, help to support, an evaluation period and a way to back out, if it becomes necessary.

This plan also depends on adding a teacher that can work into this kind of schedule, and it requires good professional development and preparation.

Other major piece of LCAP includes the elementary teachers taking the lead on a writing program to pilot next year.

One issue with the timing of reviewing and approving the LCAP is lagging data. We don't have iReady and Smarter Balanced scores, which means LCAP is making plans on things we think are happening without the hard data.

Vote: Approved 6-0-0

b. Review and Approval of 2018-2019 Budget with 3-Year Budget Estimates

Motion to approve 2018-2019 budget: MR

Second: MS

Discussion: State is doing well financially right now, but little is coming in additional funding to K12 education. Anticipating \$344 per student increase.

LCFF will be fully funded, two full years before governor promised

Increase in revenue is expected to be about \$65,000.

Increase in expenditures is expected to be about \$45,000.

MSH asked how concerned are we with projected decrease in ending funding balance.

MP indicated he is comfortable because deficit spending has historically not been as great as projected, and even if it deficit spending is as great as projected, the reserves are still adequate for a budget this size.

There are a lot of unknowns 3 years out, but given current info, MP feels this is a reasonable budget estimate.

MOU expires in June 2020, which will impose an unknown for the third year of this budget estimate.

How are we doing financially with regard to lunch program? MP will bring back info next meeting.

Vote: Approved 6-0-0

9) **Next Board Meeting Date**

a. Next Regular Board Meeting June 12, 2018

10) **Public Comment on Closed Session Item(s)**

None.

CLOSED SESSION

Closed session was called to order at 6:54pm.

1) PERSONNEL MATTERS PURSUANT TO GOV CODE 54957

2) PUBLIC EMPLOYEE PERFORMANCE EVALUATION-Executive Director

Closed session adjourned and open session resumed at 7:41pm.

OPEN SESSION

11) **Report out from Closed Session**

MP presented information regarding staffing and personnel matters. The Board reviewed the final draft of the Director's evaluation and gave feedback to personnel committee regarding some minor adjustments to make before presenting the final document to Dr. Palmerston.

ADJOURNMENT

Meeting adjourned at 7:43pm.