

Board of Directors' Meeting Minutes
Regular Meeting
Tuesday October 23, 2018
Room 304 at 5:30 P.M.

1. CALL TO ORDER by Board President

Meeting called to order at 5:38 by RF

2. ROLL CALL

| | |
|---|-----------------|
| Robert Feinberg (RF), Board President (2019) | X |
| Meg Rydman (MR), Secretary (2018) | AB |
| Elizabeth Dowhower (BD), Member at Large (2020) | X |
| Kevin Donnelly (KD), Member at Large (2021) | X |
| Debbie Trujillo (DT), Middle School Teacher Rep. (2019) | X |
| Eugenia Pappas (EP), Elementary Teacher Rep. (2019) | X |
| Byranie Thomas (BT), Member at Large (2021) | X (left @ 7:10) |
| Kelly Kay (KK), Member at Large (2021) | X (5:43) |
| Maureen Donner(MD), Superintendent/Principal CSD | AB |

OTHER ATTENDEES

| | |
|-------------------------------------|---|
| John Dewey (JD), Executive Director | X |
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3. Approval of Agenda for October 23, 2018

Motion to approve agenda: KD

Second:DT

Discussion: None

Vote: Approved 6-0-0

4. Public Comment: None

5. Consent Agenda

5.1. Approval of Minutes for September 25, 2018

Motion to approve minutes: BD

Second: KD

Discussion: None

Vote: Approved 6-0-0

Discussion: None

Vote: Approved 5-0-1

6. Standing Reports

Treasurer's Report

JD will discuss Budget Update later in the agenda along with the finance committee report.

Director's Report

JD- working with KD on a flyer for annual appeal. Very busy in the office this time of year. RF asked about enrollment, JD is starting to contact families on the waitlist, starting with families of siblings. Grades 2, 4, 6 have openings but no students on the list for these grades. There may be a 4th grader visiting after the holidays. EP asked about transitioning at the beginning of the year. For example, a student who is currently on the waitlist, to hold their spot for next school year. RF- asked if there was a committee for the auction, need location and date. KK- mentioned the Alisal.

PTSO Report

Attached to agenda. KK- asked if there was ever a discrepancy of money pledged and actual money brought in. JD- PTSO question.

Teacher's Report

JD- the report needed to be added. KK- maybe the report needs to be triannual. RF- would like to know what the Board can have an effect on, more interested in issues. DT- talked about the block schedule and curriculum. Commented on a Midtrimester Teacher Progress Report.

7. Informational/Discussion

- a. Advisory Ctee updates, i. Finance- KK- has met twice. 1) met to review finance reports and to come up with questions. 2) come up with recommendations to bring to Board on how to reduce negative spending trend. RF- finance committee had a positive outcome. Future meetings will be spread out. JD- MOU is up for renewal in 2020, this gives us time to reevaluate our costs.
- b. Treasurer's Role- Defined in the By-Laws. Keeping books. RF- wants to continue with the finance committee and collaborate with Mercedes.
- c. Budget 2018-19- Budget considerations spreadsheet reviewed, next month is our 1st Interim Budget update.
- d. State Accountability: Local Indicators- Board reviewed. Parent/student survey for the Spring to collect data for next year.
- e. Annual Appeal- Want 100% participation (comfortable for each family.) Letter was sent out. Follow-up flyer will go out Nov. 2
- f. Clean Energy Act Upgrades- JD- Prop 39: brought in plans for classroom lighting. Updates will take place when school is not in session during the holidays.

8. Board Business- none

9. Action Items- none

10. Future Agenda Items- none

8. ADJOURNMENT

Meeting adjourned at 7:24pm.