

**Santa Ynez Valley Charter School
Board of Directors' Meeting Minutes
Tuesday, OCTOBER 16, 2012
Multi Purpose Room, 6:00 p.m.**

Public Comment during Public Communications is encouraged and welcomed. Total time per speaker is limited to three minutes. Please be advised that, pursuant to State Law, any member of the public may address the Board of Directors concerning any item within the jurisdiction of the Board. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Board of Directors. If you wish to speak on a Consent Calendar Item, please do so during the Public Communications.

Present: Colleen Million, Brooke Blunt, Chrystine Urban, Kelly Scott, Leah Warson, Melanie Sutton-Hodgon, John Porter
Absent: Jim Brown, JoAnn Rosenberg

Open Session (6PM)

1. **Public Comment** – none
2. **Consent Agenda**
 - a) *Approval of Minutes for September, 2012*; KS motioned to approve; CM seconded; unanimous
 - b) *Approval of Warrants and Purchase Orders*; No action taken
- 3) **Standing Reports:**
 - a) PTSO (Parent Teacher Student Organization) – no report
 - b) Golf Tournament - CM reported that the Golf Tournament had an approx.. 12K gross, \$5k expense and net of \$7K. JP shared that he would be involved in the Golf Tournaments
 - c) Hot Lunch- CM reported revenue to date \$8069.; reflects positive participation in program. Health Dept. inspection went well with no violations except the need for Talisa to obtain required Food Mgr. Certificate and will be doing so next month; Nancy is currently certified and on premises. CM reported several parent/grandparent participants for lunch; CU suggested a “Seniors” day that would be community outreach for students, CU will look into Senior Centers in the area that might be interested.
 - d) Auction- CM reported this year’s auction will be on May 11, 2013 at the Solvang Vet’s Hall with the theme “Midnight in Paris”, 1920’s Jazz Club
 - e) Director’s Report –
 - Middle School Conferences went well; students like the new schedule; 6th grade needs some assistance with organization and proper use of Cornell Notes.
 - RSA Video with Sir Ken- need to evaluate our learning model; spoke about not pulling students out for “levels”; report cards will now reflect “visible thinking component”, visible thinking and Common Core Standards are in sync. School was founded on Constructivist model.
 - Discussed possible video blog for CM.
 - Book Fair Oct. 29-Nov. 2; Cindy Beery Chair
 - Taco Night Oct. 26th 5:30-7:00; Norma Murillo
 - f) Treasurer’s Report-
LW; 24K from Auction + Lunch Order now in General Fund; LW will check on Escript
- 4) **Form Committee to update SYVCS By Laws**
KS volunteered to head committee to review By –Laws and will have draft by January board meeting; JP will give suggestions

- 5) **Discuss and vote on distribution of funds from E-Script**
BB motioned to approve distribution of funds of \$1300. from E-Script evenly among Middle School students; KS seconded; unanimous
- 6) **Discuss and vote on expanding Anti Bullying Education Program**
School Psychologist provided 2nd Step Anti Bullying Curriculum free; will be implemented in K-4 grades; DARE program in 5th grade; Keeping It Real in 6th grade; No action required
- 7) **Discuss and vote on removal/addition of "signers to account"**
Current signers are LW, CU, ER; LW (treasurer) and ER (former Board President/Member) need to be removed; KS motioned to removed LW and ER as Authorized Administrators and to add Brooke Blunt and John Porter; CM seconded; unanimous
Approved copy of minutes will need to be provided to the bank.
- 8) **Discuss and vote on establishing Fundraising Foundation for SYVCS**
 - JP will explore establishing a fundraising arm for SYVCS, 501C3; need initial investor; Grant Writer; CM, CU will be part of committee and report findings to the board.
 - CM would like PTSO to be an educational support arm (parent outreach, conferences, teacher support) in future when the Foundation has been established.
 - No action taken.
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- 9) **Vote on increasing capitalization threshold to \$5000**
Ron Levy (Accounting) suggested \$5000; CM reported that \$500 threshold was established at creation of school when few purchases were required. JP motioned to increase capitalization threshold to \$5000; MS seconded; unanimous.
- 10) *Public comment on agenda items; no comments.*

Closed Session

- 1) Discussed health concerns for a specific student; Parent letter dated Sept. 2, 2012 read to board; CM reports that School Nurse met with parents and CM; See Directors Report (i) for implementations.

Adjourned 8:10pm