

SYVCS Personnel Committee Meeting Minutes
Thursday, April 12, 2018
Room 304 at 5:30 pm

OPEN SESSION

1) Call to Order

Meeting called to order at 5:32.

2) Roll Call:

Robert Feinberg (RF), Board President (2019)	x
Meg Rydman (MR), Secretary (2018)	x
Melanie Sutton Hodgdon (MSH), Member at Large (2018)	x

3) APPROVAL OF AGENDA for April 12, 2018

Motion to approve the agenda: MR

Second: RF

Discussion: None

Vote: Approved 3-0-0

4) Public Comment

None

5) Informational/Discussion

a. Review of Director evaluation process and timeline

Discussed the general process and timeline for completing the Director's evaluation. Specific dates and timelines were established: Closed session discussion agendized at board meeting 4/24; Surveys will go out 4/20, due 4/29. Personnel committee will review survey results and begin drafting evaluation document on 5/2. Draft evaluation will be compiled and fine tuned on 5/10. Presentation of draft evaluation will be made to full board later in May.

b. Parent and teacher surveys

Last year's survey questions were reviewed. A few revisions were made. MSH will draft additional changes to surveys in preparation for dissemination on 4/20. Mention of survey will be made in Tuesday folders on 4/17 and 4/24.

6) Action Items

a. None

7) Public Comment on Closed Session Item

None

CLOSED SESSION

1) Public Employee Performance Evaluation – Executive Director

Closed session was deemed unnecessary.

OPEN SESSION

8) Report out from Closed Session

None

ADJOURNMENT

Meeting was adjourned at 6:51 pm.